

Ballard PTA Minutes September 13, 2013

Amy Musson, President, welcomed all present, and then called a General Association Meeting of the Ballard School PTA to order at 2:00 p.m. at the picnic tables at Ballard School.

Board Members in attendance:

Amy Musson, President
Valerie Fuelle, Treasurer
Tracey Cassidy, Secretary
Cathy Bunke, Auditor
Angie Johnson, Membership

Secretary's Sign-In sheet lists all other attending members.

- A. Approval of Minutes.** Copies of the May 17, 2013 minutes, were distributed to all present. Motion was made by Jennifer Berman to approve the minutes as presented. Valerie Fuelle seconded the motion, passed unanimously.
- B. Financial Reports.**
- 2013/2014 budget was presented by Valerie Fuelle and opened up for discussion. ACH credit card service will be terminated. Garden/Greenhouse line item was increased from 2500.00 to 3000.00. Allan Pelletier spoke on the topics of special assemblies, staff development including playground training. Tax preparation was increased from 525.00 to 575.00 based on invoice. Jeff Sieck made a motion to approve the budget, Mike Foster seconded, passed unanimously. Valerie Fuelle moved to release highlighted funds, Angie Johnson seconded, passed unanimously. Check Nos. 1747 through 1775, with the exception of voided checks 1748, 1755 & 1773, were presented for ratification. Motion was made by Valerie Fuelle to ratify. Tina Grunzweig seconded, passed unanimously.
 - Cathy Bunke presented the 2012/2013 Audits. The mid year audit, dates 7/1/12-12/31/12, was found to be partially correct with the advisement to keep better records going forward. There was no fraud. Audit completed 8/15/13. Valerie Fuelle made motion to adopt mid-year audit, Jen Berman seconded, passed unanimously. The end-of- year audit, dates 1/1/13-6/30/13, was found to be substantially correct. Audit completed on 9/12/13. Linda Shiers made a motion to adopt end-of-year audit. Valerie Fuelle seconded, passed unanimously.
 - Valerie announced payment authorization forms can now be found on PTA website or in the school office. Must be completed for PTA reimbursement.
- C. Principal/Superintendent Report.** Allan Pelletier, Ballard Superintendent/Principal reported. Discussion Topics included:

- School calendar. Off campus excursions will now be omitted from school website and will only be announced through email from Principal.
- API scores- best in valley
- Playground opening scheduled for one week. Updates were performed to address concerns from property liability insurance co. Funds came from grant awarded to school several years ago for facility improvements
- Safety Consultants delivered report to Allan. Will take time to address, but initial suggestions include calendar clean-up, generator purchase, text message emergency contact system, AED for office (already purchased) There will be no school directory. Instead PTA will distribute their own voluntary directory in the next few weeks.

D. Old Business.

- Angie Johnson reported on PTA membership. Goal is at least one member per family. 50 families joined so far.
- School website PTA tab updated. Now includes budget, bylaws, minutes. Room parents have been assigned.
- Motion was made by Tracey Cassidy to hold two PTA General Association meetings in the evening with the goal of including working households. Dates to be determined and announced in advance. Linda Shiers seconded, passed unanimously.

E. New Business.

- Halloween Carnival needs a chairperson. Each class to have a booth.
- Brainstorm spending ideas for this year. Ideas included:
 1. Lego Robotics enrichment
 2. Enhance music program (choral & instruments)
 3. Per student stipend for 4th grade trip to Sacramento
 4. Catalina trip for 5th grade
 5. Return to Freedom fieldtrip to study Native American History
 6. Summer school enrichment
 7. Aftercare program
 8. Spanish in curriculum
 9. Typing class/technology specialist
 10. Cyber-bullying workshops
 11. Cooking in class
 12. Pigs/Chickens incorporated into garden
 13. Composting
 14. PTA sponsored trips for families to Getty, etc.

Jeff Sieck moved to adjourn the meeting at 3:00 p.m., Linda seconded, passed unanimously.

Respectfully Submitted,

Tracey Cassidy, Secretary