

# BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET  
SOLVANG, CALIFORNIA 93463  
(805) 688-4812

## BOARD OF TRUSTEES REGULAR MEETING AGENDA Wednesday, December 13, 2017 5:00 PM in the Multipurpose Room

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
  - a. Regular Meeting – Thursday, November 29, 2017

5. PUBLIC COMMENT

Open Forum: Items Not Included on the Agenda:

The public may address the board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the board, each person is limited to 5 minutes per item. If you wish to speak during the Open Forum, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the beginning of the Open Forum. Your card and materials will be presented to the President of the Board, who will call upon you during the Open Forum. Board members are legally prohibited from discussing non-agenda items and, therefore, will not respond to items presented in the Open Forum. **The board encourages the public to be mindful of, and exercise discretion when making comments about individual students.**

Items Included on the Agenda:

The board encourages your participation in its deliberations and has tried to make it convenient for you to express your views to the board. If you wish to address the board on an agenda item, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the presentation of the item you wish to address. Your card and materials will be presented to the President of the Board, who will call upon you at the appropriate time during the discussion of that agenda item. At regular meetings, the board will follow this format for major agenda items:

- staff presentation
- preliminary board and staff discussion
- community participation
- board deliberation and decision, if appropriate

During study sessions and special meetings, this format may vary.

PUBLIC COMMENT (cont.)

*Board agendas are very full and time is limited. For that reason, we request that you speak only once on an item and that you limit your remarks either when addressing an agenda item or when speaking in the Open Forum to a maximum of five minutes. If numerous individuals request to speak on a particular item or in the Open Forum, the President of the Board may limit the total time allocated to that item, thereby reducing the time for each speaker.*

*A citizen may request to place an item on the board agenda by submitting a written request and supporting information to the superintendent/principal ten days prior to the regularly scheduled meeting. The superintendent/principal, in consultation with the President of the Board, will determine at which upcoming regular board meeting the item will be scheduled. The person who requested the item will be allowed five minutes at the meeting to present the information to the board. Following this presentation the board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.*

6. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

- a. Board Members Elect Board President
- b. Board Members Elect Clerk of the Board
- c. Designate the Representative to Elect Members to the County Committee on School District Organization
- d. Designate Board Meeting Location, Time, and Day of the Month

7. INFORMATION SECTION

- a. Calendar (\*\*Indicates off campus events that the Superintendent/Principal is scheduled to attend.)
  - Wed, 12/13 School Board Organizational Meeting & 1<sup>st</sup> Interim Report: 5:00 (Room 2)  
1<sup>st</sup>/2<sup>nd</sup> gr Holiday Performance and Festivities: 6:30 (MP room)
  - Thurs, 12/14 \*\*SYV Special Education Consortium Meeting: 1:00 (Buellton)  
4<sup>th</sup> gr Holiday Performance: 11:30 (MP room)  
Kindergarten Holiday Extravaganza: 6:00 (Red Schoolhouse)
  - Fri, 12/15 Last Day Before Winter Vacation: All Students Dismissed at 12:00  
5<sup>th</sup> gr Play: 9:00 (students), 10:45 (parents) (MP room)  
Staff Holiday Luncheon: 1:00
  - Mon, 12/18 – Tues, 1/2 Winter Vacation
  - Wed, 1/3/18 Return to School
  - Mon, 1/8 \*\*SBCEO Superintendents' Meeting: 9:00 (Buellton)  
Valley Schools Collaboration Day: 1:00 Dismissal (K – 6<sup>th</sup>)
  - Tues, 1/9 \*\*SYV Special Education Consortium Meeting: 11:00 (Buellton)
  - Wed, 1/10 (or 1/17) School Board Meeting: 5:30 (Library)
  - Thurs, 1/11 3:00 Thursday (make-up for Mon, 1/8):  
3:00 Dismissal (1<sup>st</sup> – 6<sup>th</sup>), 12:00 Dismissal (K)
  - Mon, 1/15 Dr. Martin Luther King, Jr. Holiday
- b. Board Members' Comments & Correspondence
- c. PTA Report

INFORMATION SECTION (continued)

d. Superintendent's Report

- Book Fair
- School Office Closed During Winter Vacation
- Annual Audit Update
- Proposed SYUHS Calendar – 2017/2018 School Year
- Potential Residential Property Transfer (Solvang School District to Ballard School District)
- CalPads Data Management Recognition
- Schools for Sound Finance Reports

8. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

9. CONSENT AGENDA

The board will be asked to approve all of the following items by a single vote, unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants 494799 – 494818 (12/1/17)
- b. Approval of Certificated and Classified Payroll: November 30, 2017

Recommendation: Approve the Consent Agenda

10. BUSINESS MATTERS

- a. 1<sup>st</sup> Interim Report  
Background: The board will review the 1<sup>st</sup> Interim Financial Report  
Recommendation: Approval of a Positive Certification of the 1<sup>st</sup> Interim Report
- b. Review Current Board Report: Funds 01, 14, 17, 25
- c. Review Board Resolution 2017/2018 - #3 – Annual Accounting of Developer Fees  
Background: The board will review the resolution, but no action will be taken until the next meeting. (January 10 or January 17, 2018)

11. ADMINISTRATIVE MATTERS

- a. Authorized Signatures – District Personnel Who May Release Warrants on Behalf of the District (Allan Pelletier, Gina Floyd, & Tina Rhodes: Commercial Warrants & Payroll Warrants)
- b. Authorized Signatures – District Personnel Who May Act as Agents of the Governing Board (Gina Floyd & Tina Rhodes: Vendor Prelists & Payroll Prelists; Allan Pelletier: Vendor Prelists, Contracts, & Payroll Prelists)
- c. Resolution 2017/2018 - #4 for the Delegation of Governing Board Powers/Duties (Allan Pelletier: Authority to Make Cash and Budget Transfers)

Background – 11a, b, c: These forms are required by the Santa Barbara County Office of Education to carry out the business of the school district.

Recommendation: Approval of items 12a, b, c

12. PERSONNEL MATTERS

- a. Approval of Certificated Teacher Pending Satisfactory Completion of Pre-Employment Clearance (Name to Be Announced)

13. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Wednesday, January 10, 2018 (or January 17, 2018) at 5:30 PM in the library at Ballard School.

14. CLOSED SESSION – None Scheduled

15. ADJOURNMENT – Time: \_\_\_\_\_

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:*

**Ballard School Office  
2425 School Street  
Solvang, CA 93463  
805-688-4812**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Ballard School District may request assistance by contacting the district/school office, 2425 School Street, Solvang, CA 93463; telephone 805-688-4812; or fax 805-688-7325 at least 48 hours prior to the meeting.*