

BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET
SOLVANG, CALIFORNIA 93463
(805) 688-4812

BOARD OF TRUSTEES REGULAR MEETING MINUTES Wednesday, October 17, 2018 5:30 PM in the Ballard School Library

1. CALL TO ORDER

Board President Sandy Knight called the meeting to order at 5:30 PM.

2. ROLL CALL

All board members were present. Guests included Rick Jacobs.

3. PLEDGE OF ALLEGIANCE

Tracey Cassidy led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

- Regular Meeting – Wednesday, August 8, 2018

The minutes of the regular meeting held on Wednesday, August 8, 2018, were approved on a motion by Sandy Knight, seconded by Chris Kazali, and passed 2 – 0. Tracey Cassidy abstained because she did not attend that meeting.

- Regular Meeting – Wednesday, September 12, 2018

The minutes of the regular meeting held on Wednesday, September 12, 2018, were approved on a motion by Chris Kazali, seconded by Tracey Cassidy, and passed 2 – 0. Sandy Knight abstained because she did not attend that meeting.

5. PUBLIC COMMENT

None

6. INFORMATION SECTION

a. Calendar

(**Indicates off campus events that the Superintendent/Principal is scheduled to attend.)

Superintendent/Principal Allan Pelletier shared some of the upcoming events.

- Wed, 10/17 3rd to Santa Barbara Symphony Van: 8:30 (Los Olivos)
3rd to YMCA's Learn to Swim (Oct: 24, 31 & Nov: 7, 28)
**SBCEO Business Officials' Meeting: 1:00 (Los Olivos)
School Board Meeting: 5:30 (Library)
- Week of 10/22 Character Counts / Red Ribbon Week
- Tues, 10/23 Character Counts / Red Ribbon Week Flyover

The Santa Ynez Valley Youth Coalition (People Helping People) will be sponsoring a 'flyover' and picture of all the valley schools again this year.

- Wed, 10/24 **Schools for Sound Finance Regional Meeting: 10:30 (Montecito)
- Thurs, 10/25 3rd – 6th to Pumpkin Patch

INFORMATION SECTION (continued)

- Fri, 10/26 Halloween Parade & Carnival
 - Students Dismissed at 12:00 (lunch, costume)
 - Parade & Carnival: 1:00 – 3:00

The Halloween parade and carnival will be held on the Friday before Halloween.

- Mon, 10/29 K – 2nd to Pumpkin Patch
- Wed, 10/31 Halloween – Normal Dismissal: 3:00 (1st – 6th), 12:00 (K)
- Thurs, 11/1 Perfection on Wheels Assembly: 11:00
Annual Audit
- Fri, 11/2 4th/5th to Channel Islands
Annual Audit

The annual audit will take place on November 1st and 2nd. Allan Pelletier expects that the auditor will want to speak with a board member sometime Thursday.

- Mon, 11/5 **SBCEO Superintendents' Meeting: 9:00 (Buellton)
- Thurs, 11/8 5th to UCSB Chemistry Labs
PTA's Staff Appreciation Lunch
- Fri, 11/9 PTA Meeting: 2:00 (Lunch tables)
End of 1st Trimester

We are approaching the end of the first trimester.

- Mon, 11/12 Veterans' Day Holiday Observed – No School
- Tues, 11/13 **Valley Superintendents' Meeting: 12:30 (Buellton)
- Wed, 11/14 Ballard School to PCPA's Peter Pan – Hancock College
School Board Meeting: 5:30 (Library)
- Fri, 11/16 Thanksgiving Feast: 12:00
Report Cards Sent Home

Report cards will be mailed home on Friday, November 16th.

- Mon, 11/19 – Fri, 11/25 Thanksgiving Holiday – School Closed

Ballard School will be closed the week of November 19th.

b. Board Members' Comments & Correspondence

Tracey Cassidy asked if the additional instructional aid assistance in kindergarten will continue after the trimester ends. Allan Pelletier replied that it would not.

Sandy Knight mentioned that Orcutt often opens their staff trainings to other school districts. That might present an opportunity for Ballard teachers in the future.

c. PTA Report

The PTA's social was a successful, well attended event. Thanks to the Ballard Inn and Gathering Table for hosting again this year. Upcoming events for the PTA include the Halloween Parade and Carnival, the food drive, and the Thanksgiving Feast. The recently completed Access book fundraiser was also successful, raising approximately \$3,600 for the school.

INFORMATION SECTION (continued)

d. Superintendent's Report

- Valley Schools Conference: Monday, 10/8/18

Allan Pelletier shared a handout from the Valley Schools' Conference. (Universal Design for Learning) The Ballard teachers continued the discussion at their meeting on Thursday and will continue to do so in the future.

- Music Program Update

Allan Pelletier shared a proposal developed by the music teachers that will shift the direction of Ballard's music program. Moving forward, we will not focus on the band instrument and replace them with guitars, ukuleles, and Orff instruments. The proposal was shared at the PTA meeting in September, and the PTA voted at that time to allocate funds to purchase the new equipment. Allan Pelletier expressed his appreciation to the PTA for their support, and to Mary Beth Woodruff and Matthew Schick for the thoughtful, well written proposal.

- Schools for Sound Finance Reports

Week Ending September 21

- Getting Down to Facts II
 - Large achievement gaps
 - Funding levels remain inadequate
 - California's children are already behind before they enter kindergarten
 - California would have to invest an additional \$22 billion to meet the state's academic standards
- Basic Aid Called Out in Finance Report

Week Ending September 28

- The Public Policy Institute of California's (PPIC) latest monthly survey provides a glimpse into the public's perception about important issues on the ballot.

Week Ending October 4

- Governor Brown Takes Final Action on 2018 Legislation
 - AB 1974 – Pupils: Collection of Debt (passed)
 - SB 1227 – Pupil Health: Administration of Medicinal Cannabis: School Sites (vetoed)

Allan Pelletier also provided a Ballard School water update.

- The Santa Ynez Water District recently tested the drinking water at Ballard School.
- The Santa Ynez Water District visited the school to determine if the school qualified for the 'hybrid' residential/agricultural rate.
- The school will be participating in a water and irrigation efficiency study with the Cachuma Resource Conservation District.

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

- a. Santa Barbara County Education Office: Approval of Local Control Accountability Plan (LCAP)
- b. Santa Barbara County Education Office: Approval of 2018/2019 Adopted Budget

The Santa Barbara County Office of Education approved the district's 2018/2019 LCAP and budget.

- c. Santa Barbara County Education Office: Nomination of Members to the Santa Barbara County Committee on School District Organization

Sandy Knight is the district's representative to nominate and elect members of the Santa Barbara County Committee on School District Organization. There are two seats subject to election this year and there are two candidates. Allan Pelletier asked if the board had a preference to approve the nominees or nominate new candidates. Sandy Knight will submit the ballot on behalf of the board.

8. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants 532660 – 532667 (8/31/18)
 534428 – 534449 (9/14/18)
 535492 – 535499 (9/21/18)

Allan Pelletier commented on the following warrants.

Pg. 1 2660	G Floyd	\$123	Water and crackers to keep in the office for students
2662	J Gamboa	\$205	Classroom supplies (including crayons, headphones, magnets, etc.)
2663	L Carlson	\$27	Pencil boxes
2665	Pearson Education	\$120	Owl pellets
Pg. 2 4429	Freddy Belen Plumbing	\$102	Leaking sink faucet and drink water bib repair
4431	G Floyd	\$20	Postage
4432	Island Packers	\$430	**4 th /5 th Santa Cruz Islands trip
4434	Logan Deats	\$210	Pest (vulture) eradication
4435	M Young	\$166	Book Club medals
4436	Newsela	\$750	Annual licensing subscription
4440	Schickville Music	\$960	August music
4449	Woodruff Strings	\$1,280	August music
Pg. 3 5492	Bucketfillers for Life	\$1,000	Student assembly and parent program
5493	Dept. of Justice	\$49	Fingerprints
194	Glenn Garrison	\$175	Garbage disposal repair in staff room
5495	K Bramsen	\$32	Mileage
5497	SBCEO	\$475	Printing charges (math materials)

****Supported by PTA**

- b. Approval of Certificated and Classified Payroll: September 28, 2018
- c. Approval of Quarterly Report on Williams Uniform Complaints: July – September 2018 (no complaints)
There were no Williams' complaints during this period.
- d. Recommendation for the Board to Designate Wednesday, December 12, 2018 as the Annual Organizational Meeting

Recommendation: Approve the Consent Agenda

The Consent Agenda was approved on a motion by Sandy Knight, seconded by Tracey Cassidy, and passed unanimously.

9. ADMINISTRATIVE MATTERS

- a. Resolution 2018/2019 - #3: To Initiate a Change of the District's Election System to By-Trustee Area Elections for the 2022 Governing Board Election

Background: At-large electoral systems like the one currently used by the Ballard School District have been subjected to legal challenges throughout the state under the California Voting Rights Act (CVRA). The resolution presented defers implementation of by-trustee area elections, i.e., elections in which "one or more members residing in each trustee area are (is) elected by the registered voters of that particular trustee area" (Education Code 5030b) until after the 2020 Census. A local advocacy group has communicated through legal counsel that a failure to comply with the provisions of the CVRA will result in a formal complaint and potential litigation. This resolution has been recommended by the Santa Barbara County Education Office legal counsel to satisfy any such complaint or challenge, and will allow the district time to access resources necessary to bring the district into full compliance in 2022.

Recommendation: Resolution 2018/2019 - #3: To Initiate a Change of the District's Election System to By-Trustee Area Elections for the 2022 Governing Board Election

Allan Pelletier summarized the information provided as 'Background' on the agenda. By passing this resolution the district insulates itself from lawsuits that are currently being filed with school districts and other public agencies in California.

Resolution 2018/2019 - #3: To Initiate a Change of the District's Election System to By-Trustee Area Elections for the 2022 Governing Board Election was approved on a motion by Sandy Knight, seconded by Chris Kazali, and passed unanimously.

10. BUSINESS MATTERS

- a. Approval of Letter of Agency for E-Rate Filings Between Summa E-Rate Solutions and the Ballard School District

Background: Ballard has used an E-Rate consultant named Mike Anderson for the past several years. We have always been pleased with his efforts on behalf of the district, but Mr. Anderson recently retired. Summa E-Rate Solutions comes to Ballard with Mr. Anderson's highest recommendation.

Recommendation: Approval of the Letter of Agency between Summa E-Rate Solutions and the Ballard School District.

This Letter of Agency allows Summa E-Rate Solutions to complete E-Rate applications and record keeping on Ballard School's behalf. The \$600 annual fee generates over \$6,000 in E-Rate funding for the district.

The Letter of Agency for E-Rate Filings Between Summa E-Rate Solutions and the Ballard School District was approved on a motion by Sandy Knight, seconded by Chris Kazali, and passed unanimously.

- b. Review Current Board Report: Funds 01, 14, 17, 25

Allan Pelletier shared detailed information about the status of the district's four funds. (see board packet)

11. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Wednesday, November 14, 2018 at 5:30 PM in the Ballard School Library.

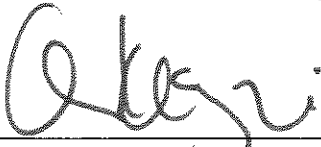
12. CLOSED SESSION – No action will be taken.

- a. Personnel / Contract Negotiations, Government Code Section 54957

At 6:18 PM the board adjourned to Closed Session to discuss the item listed on the agenda. Sandy Knight announced that no action would be taken.

13. RECONVENE IN OPEN SESSION

The board reconvened in Open Session at 6:45 PM. Sandy Knight announced that no action had been taken.



Chris Kazali, Clerk of the Board



Date