

# BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET  
SOLVANG, CALIFORNIA 93463  
(805) 688-4812

**BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**Wednesday, August 9, 2017**  
**5:30 PM in the Ballard School Library**

1. CALL TO ORDER

Clerk of the Board, Chris Kazali, called the meeting to order at 5:36 PM.

2. ROLL CALL

Tracey Cassidy and Chris Kazali were present. Sandy Knight was absent. There were no guests.

3. PLEDGE OF ALLEGIANCE

Allan Pelletier led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

- a. Special Meeting – Monday, June 26, 2017
- b. Regular Meeting – Wednesday, June 28, 2017

The minutes of the Special Meeting (June 26, 2017) and Regular Meeting (June 28, 2017) were approved on a motion by Chris Kazali, seconded by Tracey Cassidy, and passed 2 – 0.

5. PUBLIC COMMENT

None

6. INFORMATION SECTION

- a. Calendar (\*\*Indicates off campus events that the Superintendent/Principal is scheduled to attend.)

Superintendent/Principal, Allan Pelletier, provided information about upcoming events at Ballard School, including meetings he attends as Ballard's representative.

- Mon, 8/14 & Tues, 8/15 Teacher Work Days

Teachers will 'officially' be back to work next Monday.

- Wed, 8/16 2017/2018 School year Begins!  
PTA Welcome Back Coffee: 8:30

School begins at 8:30 on Wednesday, August 16<sup>th</sup>. Welcome back packets were mailed earlier this week. Some arrived in mail boxes today.

- Thurs, 8/24 Back to School Night

Back to School Night will be held on Thursday, August 24<sup>th</sup>. (Please note the correction.)

- Thurs, 8/31 & Fri, 9/1 \*\*SBCEO Superintendents' Retreat (Pismo Beach)

Allan Pelletier will be attending the county superintendents' retreat at the end of the month.

INFORMATION SECTION (continued)

- Mon, 9/4 Labor Day Holiday
- Tues, 9/5 \*\*SY Valley Superintendents' Meeting: 1:00 (SYHS)
- Fri, 9/8 PTA Meeting: 2:00
- Tues, 9/12 \*\*SYV Consortium Meeting: 12:30 (Buellton)
- Wed, 9/13 School Board Meeting: 5:30 (Ballard School Library)

b. Board Members' Comments & Correspondence

Tracey Cassidy asked about the possibility of adding Spanish and Math Enrichment before school. She is curious if we would bring in additional students who are not able to participate in after school enrichment.

c. PTA Report

Allan Pelletier shared the PTA newsletter that was included in the welcome back packet.

d. Superintendent's Report

- Smarter Balanced Assessment: Spring 2017

We are still awaiting the arrival of the student score reports.

- 2017/2018 Projected Enrollment

We will discuss enrollment later in the agenda, but we are very close to where we were last year at this time (132 students this year, 128 students last year).

- Santa Barbara County School Boards Association Meeting Schedule

The calendar for the SBCSBA meetings is in the packet.

- AGENDACast – Paperless School Board Agendas

Allan Pelletier will be investigating an online platform for creating electronic agendas.

- Fire Alarm Inspection

The annual fire alarm inspection and testing took place at the end of July. All systems passed.

- SISC II Student Accident Insurance

Information about student accident insurance provided by the district's carrier, Self-Insured Schools of California (SISC), is included for informational purposes.

- Schools for Sound Finance Reports

July 14: Legislative Update

July 21: Legislative Update

July 28: Top Legislative Issues for 2017

August 11: Governor Takes Action on Handful of Education Bills

7. CORRESPONDENCE

None

8. CONSENT AGENDA

The board will be asked to approve all of the following items by a single vote, unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants 472588 – 472595 (6/23/17)  
475581 – 475586 (7/14/17)

Allan commented on the following warrants.

Pg 1			
2588	K Merz	\$120	**Science Instruction
2589	Los Olivos	\$14,894	8 <sup>th</sup> grade
2591	Santa Ynez High School	\$18,959	Music instructor
2592	SBCEO	\$4,688	2017/18 Professional Development (Valley Schools Network)

CONSENT AGENDA (continued)

Pg 2 5581	Buellton School District	\$75	Guest speaker at technology inservice
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\*Supported by PTA

b. Approval of Certificated and Classified Payroll: July, 2017

*Recommendation: Approve the Consent Agenda*

The Consent Agenda was approved on a motion by Chris Kazali, seconded by Tracey Cassidy, and passed 2 – 0.

9. ADMINISTRATIVE/STUDENT MATTERS

a. Interdistrict Transfer Requests

*Background: Maintaining a relatively stable enrollment is important to all school districts, but especially to small school districts like Ballard. Small districts such as Ballard face additional financial and logistical challenges when the enrollment drops to a level that the Average Daily Attendance falls below 100. (Please refer to the LAO report: How Small is Too Small? An Analysis of School District Consolidation.) The intent is to permit the board to consider new 'enrollment-based' transfers into Ballard School at particular grades when the grade level enrollment falls below a certain level (16 for grades K-3, 18 for grades 4-6). This transfer provision is subject to all other provisions of AR 5117 including criteria for approval, denial, and/or revocation (see AR 5117 in packet).*

*Criteria for enrollment-based interdistrict transfers:*

- *Approximately two weeks prior to the beginning of the school year, the district will analyze the projected enrollment at each grade level.*
- *At its August meeting the board will consider new enrollment-based interdistrict transfers into specific grade levels up to the following number of students at that specific grade level:*

K – 3 <sup>rd</sup>	16 students
4 <sup>th</sup> – 6 <sup>th</sup>	18 students
- *Transitional Kindergarten students (born after September 1 of the upcoming school year) will not be considered for enrollment-based interdistrict transfers.*
- *Enrollment-based interdistrict transfers will be considered from a randomly generated list with the following exceptions:*
  - a. *Priority to Siblings: Children with siblings currently attending Ballard School will take priority over other enrollment-based interdistrict transfer requests.*
- *Enrollment-based interdistrict transfers are subject to all of the provisions related to denial or revocation of interdistrict attendance as outlined in the regulation.*

*Additional Criteria and Priority for Interdistrict Transfers:*

- *When the parent or legal guardian of the child works at Ballard School for more than 50% of his/her assignment.*

ADMINISTRATIVE/STUDENT MATTERS (continued)

*Additional Criteria for Interdistrict Transfers:*

- When the parent/legal guardian owns 100% interest in real property located within the school district boundaries even though they may not reside within district boundaries.
- When the parent/guardian provides proof of payment of developer fees on a residence to be located within district boundaries along with proof of continued progress on construction.

*Recommendation: Approval of interdistrict transfer requests.*

Allan Pelletier spoke about the need to address transfer families with siblings. He suggested that the policy could be revised to allow the board to accept sibling transfers even above the 16/18 student threshold. He is hoping to adjust the policy so that the 16/18 numbers are guidelines instead of hard caps when the student has a sibling already attending Ballard School on a transfer.

The board directed the superintendent/principal to revise Administrative Regulation 5117 to better accommodate siblings and then approved the interdistrict transfer requests pending the completion of paperwork on a motion by Chris Kazali, seconded by Tracey Cassidy, and passed 2 – 0.

10. PERSONNEL MATTERS

- a. December, 2015 Split Payroll Complaint - proposed Settlement Agreement from the Public Employees Relations Board

Allan Pelletier reported that PERB approved the agreement between the district and the California Teachers Association regarding the Split Payroll Complaint.

11. BUSINESS MATTERS

- a. Approval of the Consolidated Application for Funding Categorical Aid Programs  
*Background: This annual application for state and federal Categorical Funds is filed with the California Department of Education.*  
*Recommendation: Approve Consolidated Application*

The Consolidated Application for Categorical Programs is filed twice yearly with the California Department of Education. This provides additional funding for Ballard School.

The Consolidated Application for Funding Categorical Aid Programs was approved on a motion by Chris Kazali, seconded by Tracey Cassidy, and passed 2 – 0.

- b. Review Current Board Report

Allan Pelletier was not able to access the county's ESCAPE system to prepare the Board Report for this meeting. The Board Report will be back on the agenda in September.

12. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Wednesday, September 13, 2017 at 5:30 PM in the Ballard School Library.

13. CLOSED SESSION

None

14. ADJOURNMENT – Time: \_\_\_\_\_



Chris Kazali, Clerk of the Board



Date