

BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET
SOLVANG, CALIFORNIA 93463
(805) 688-4812

BOARD OF TRUSTEES
REGULAR MEETING MINUTES
Thursday, June 25, 2020
4:00 PM Outside Classrooms 1, 2, 3

1. CALL TO ORDER

Board President Chris Kazali called the meeting to order at 4:02 PM.

2. ROLL CALL

Rick Jacobs and Chris Kazali were present. Tracey Cassidy was absent. There were no guests.

3. PLEDGE OF ALLEGIANCE

Rick Jacobs led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

a. Regular Meeting – Thursday, May 21, 2020

The minutes of the regular meeting held on Thursday, May 21, 2020 were approved on a motion by Chris Kazali, seconded by Rick Jacobs, and passed 2 – 0.

5. PUBLIC COMMENT

None

6. INFORMATION SECTION

Superintendent/Principal Allan Pelletier reviewed the upcoming summer calendar.

- a. Calendar (**Indicates off campus events that the Superintendent/Principal is scheduled to attend.)
- Thurs, 6/25 School Board Meeting: 4:00 (Library)
 - Tues, 8/11 & Wed, 8/12 Teacher Workdays
 - Thurs, 8/13 Tentative First Day of the 2020/2021 School Year!

Allan Pelletier also mentioned that teacher interviews will take place on Tuesday, June 30, 2020.

b. Board Members' Comments & Correspondence

None

c. PTA Report

The final PTA meeting of the year took place on Wednesday, June 17. Plans for next year's PTA events are currently on hold.

INFORMATION SECTION (continued)

d. Superintendent's Report

- COVID 19 Update
 - COVID-19 Prevention Plan Template
 - Upcoming Parent Survey

Allan Pelletier provided an update about the COVID-19 pandemic and how it affects schools.

- The current public health order is included the board packet.
- This is still a very fluid situation. The circumstances today are much different than they were last week when this was discussed at the PTA meeting.
- All the schools in our county are following the guidelines put out by the Santa Barbara County Public Health Department (PHD). Their guidelines are based on state and federal guidelines.
- Our goal is to return to school as close to normal as soon as normal, but to do that safely.
- We will follow PHD's guidelines and the health and safety of our students and staff will be the highest priority.

- We are working on several scenarios along a continuum of restrictive to least restrictive.
 - Least restrictive: School the way we used to have school
 - More restrictive: Hybrid learning
 - Most schools are working on hybrid models to put in place when school starts.
 - Most restrictive: 100% distance learning
- A hypothetical model was discussed at the PTA meeting that would have Kindergarten students split into morning and afternoon groups, allowing them to attend school every day.
- Students in 1st – 6th grades would be in two groups, attending school half the time.
- We would also need to build in time to work with those families who choose to pursue distance learning rather than coming back to school.

- Other ideas were brought up during that meeting that are worthy of consideration. Each idea has unique sets of challenges in addition to the challenges they all share.

- Some of these challenges include:
 - Addressing student needs
 - Realizing that school schedule is critical for many families
 - The school's infrastructure
 - We have small restrooms that will have difficulty accommodating the entire student body while social distancing
 - We will be renting portable hand washing stations until the stations we are purchasing are delivered.
 - If we have a morning and afternoon group across all grades, then cleaning becomes a challenge. The classrooms, restrooms, library, and other common areas will need to be cleaned between 11 – 12, and then again after school.
 - Part of the social distancing mandate is to reduce group contact. People congregate at before school drop off and after school pick up. With a morning/afternoon schedule we will have drop off/pick up twice every day.

INFORMATION SECTION (continued)

- **Other areas of consideration**
 - **Last Wednesday the current order did not require students under 13 to wear masks. That may have changed the very next day.**
 - **What happens when a student or staff member gets sick?**
 - **More than ever we will need to rely upon parents to keep children home when they are sick.**
 - **We will be required to have a quarantine room when a child gets sick at school.**
 - **PHD is preparing scenarios and responses for when students/staff get sick.**
 - **It appears we will be taking student and staff temperatures daily.**
 - **Recess and lunch will be staggered to allow social distancing on the playground and restrooms.**
 - **Field trips will be on hold, as well as many of our school events.**
 - **Unless something changes in a good way, we probably will not be having traditional events like the PTA's Back to School Coffee, Back to School Night, Halloween Carnival, or Thanksgiving Feast. We are not sure how the second half of the year will look.**
 - **We are still working to figure out what music will look like. We are planning to continue with PE, but the activities will certainly be modified.**
 - **We will not have after school activities at the beginning of the year.**
- **Also included the packet is a 9-page document called the COVID-19 Prevention Plan Template.**
- **Finally, we will be sending a survey via SurveyMonkey next week to get more parent and staff input on the direction we will take to begin the school year.**

The board discussed the COVID-19 information and worked through several scenarios involving staff or students getting sick (without COVID) versus getting COVID.

- **Staffing Update**
 - **Teacher Interviews – Tuesday, June 30, 2020**

Allan Pelletier reported that there will be some staff assignment changes at Ballard next year.

- **Mrs. de Goede will move from 1st grade to Kindergarten.**
- **Mrs. Enderle will move from 2nd grade to the ½ time intervention/library teacher on assignment.**
- **Mrs. Dannemiller will move from 5th grade to 2nd grade.**
- **Ms. Nedegaard will move from the intervention/library teacher on assignment position to 5th grade.**
- **We will be interviewing 10 candidates for the 1st grade position on Tuesday, June 30th.**
 - **Mental Health Student Services Act Grant**

Ballard is part of a Santa Barbara County Consortium applying for a Mental Health Student Services grant. The purpose of the grant is to improve access to mental health services , enhance crisis services for children, and focus on underserved populations.

- **Schools Services of California / Schools for Sound Finance Articles**

The Schools Services articles all focused on the days leading up to the adoption of the state budget. The bottom line is that education may be spared many of the cuts that we thought were on the horizon. As of this moment, there is no planned Basic Aid Fair Share reduction.

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

None

8. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants 612590 – 612599 (5/1/20)
- 613226 – 613239 (5/8/20)
- 613983 – 613984 (5/15/20)
- 614677 – 614680 (5/22/20)
- 615726 – 615736 (6/5/20)
- 616483 – 616491 (6/12/20)

Allan Pelletier commented on the following warrants.

Pg. 1 2591	G Floyd	\$4	Postage
2592	K Dannemiller	\$45	Copies of a class book
2593	Central Coast Newspapers	\$272	Kindergarten registration advertisement
2597	SBCEO	\$85	Registration for 6 th graders to attend Author-Go-Round
Pg. 2 3230	K Bramsen	\$34	Mileage
3231	Limotta Internet Technologies	\$1,886	Tech support (January – March)
3232	Health	\$378	Health deductible reimbursement
3235	Schickville Music	\$2,160	April music instruction
3239	Woodruff Strings	\$1,920	
Pg. 3 3984	Limotta Internet Technologies	\$1,886	Tech support (April – June)
Pg. 4 4677	D.L. Electric	\$886	Repaired lighting fixture on library, replaced exterior GFI and covers around campus as needed
4680	Summa Solutions	\$600	E-Rate consultant (E-Rate grant in 20/21 = \$5,500)
Pg. 5 5726	Advanced Computer Experts	\$450	On-site tech support
5727	A Pelletier	\$250	EdJoin – Teacher job posting
5730	Health	\$224	Health deductible reimbursement
5733	School Nurse Supply	\$985	Wipes, disposable gloves, nursing supplies
Pg. 6 6483	A Pelletier	\$110	Postage
6484	G Floyd	\$158	Office supplies
6489	Schickville Music	\$3,240	May music instruction
6491	Woodruff Strings	\$2,240	

**Supported by PTA

- b. Approval of Certificated and Classified Payroll (5/29/2020)

- c. Schedule July Board Meeting Date

A special board meeting was scheduled for 2:00 PM on Thursday, July 23, 2020.

Recommendation: Approve the Consent Agenda

The Consent Agenda was approved on a motion by Chris Kazali, seconded by Rick Jacobs, and passed unanimously.

9. ADMINISTRATIVE MATTERS

a. Approval of LCAP COVID-19 Operations Report

Background: The challenges presented by the COVID-19 pandemic and subsequent school closures have resulted in a modified LCAP. An annual update of the prior LCAP will be presented to the board for approval in December 2020, and the new three-year template is likely to be implemented in Spring 2021.

Recommendation: Approval of the LCAP COVID-19 Operations Report

The LCAP was suspended when schools were closed in March. In place of the LCAP districts are required to post a COVID-19 Operations Report that addresses the following:

- Changes to the program and impacts of closures on students and families
"It was a challenge to serve students through distance learning as effectively during normal school operations."
- Meeting the needs of English learners, foster youth, and low-income students
- Steps to deliver high quality distance learning
- Providing school meals and childcare

The COVID-19 Operations Report was approved on a motion by Rick Jacobs, seconded by Chris Kazali, and passed unanimously.

10. BUSINESS MATTERS

a. Public Hearing Regarding 2019/2020 and 2020/2021 Education Protection Account

Background: Proposition 30 requires specific action and certain reporting requirements before expenses may be charged against the Education Protection Account (EPA). The board must hold a public hearing to determine the use of EPA revenues. The district received approximately \$27,000 in 2019/2020 and will receive the same amount in 2020/2021.

Allan Pelletier explained that Proposition 30 requires specific action and certain reporting requirements before expenses may be charged against the Education Protection Account (EPA). The board must hold a public hearing to determine the use of EPA revenues. The district received approximately \$25,000 in 2019/2020 and will receive approximately \$25,500 in 2020/2021. Allan Pelletier referred the board to the backup that is included with the resolution. We will use these funds to offset the costs of technology support and music instruction.

Chris Kazali opened the public hearing at 4:45 PM. There were no comments.

Chris Kazali closed the public hearing at 4:46 PM.

b. Approval of Resolution 2019/2020 – #8: Education Protection Account (EPA) and Report of Estimated EPA Revenues and Expenditures for 2019/2020 and 2020/2021

Recommendation: Approve Resolution 2019/2020 – #8: Education Protection Account

At the end of the public hearing, the board approved Resolution 2019/2020 #8: Education Protection Account and Report of Estimated EPA Revenues and Expenditures for 2019/2020 and 2020/2021 on a motion by Rick Jacobs, seconded by Chris Kazali, and passed unanimously,

c. Public Hearing Regarding the Ballard School District's 2020/2021 Budget

Allan Pelletier shared handouts and made detailed comments about the district's 2020/2021 school district budget and the assumptions upon which it was developed, as well as the Multi-Year projections. (see board packet)

Chris Kazali opened the public hearing regarding the 2020/2021 school district budget at 5:00 PM. There were no comments.

Chris Kazali closed the public hearing at 5:01 PM.

BUSINESS MATTERS (continued)

- d. Approval and Positive Certification of 2020/2021 Ballard School District Budget

Background: A copy of the 2019/2020 budget is available for public review in the Ballard School office (2425 School Street, Solvang, CA 93463).

Recommendation: Approve the 2020/2021 Ballard School District budget with a positive certification.

At the end of the public hearing, the board approved a positive certification of the 2020/2021 Ballard School District budget on a motion by Rick Jacobs, seconded by Chris Kazali, and passed unanimously.

- e. Public Hearing Regarding 2019/2020, 2020/2021, and 2021/2022 Ending Fund Balances (Funds 01 & 17) In Excess of the State Minimum Reserve Standard

Allan Pelletier reported that SB 858 added a requirement for school districts that carry more than their state defined Reserve for Economic Uncertainties to include information about this estimated excess along with the adopted budget. This information must define the school district's minimum Reserve for Economic Uncertainties, the amount of the assigned ending fund balance that exceeds the minimum for each year included (budget year and two subsequent years), and the reasons for the excess.

This is an annual exercise for districts like Ballard. SB 751 subsequently exempted basic aid and small school districts from the reserve cap requirements.

Chris Kazali opened the public hearing regarding the ending fund balances in excess of the minimum state reserve at 5:03 PM. There were not comments.

Chris Kazali closed the public hearing at 5:04 PM.

- f. Approval of Potential Summer Projects – Fund 14

- Tenting the Red Schoolhouse for Termite Eradication
\$3,673 - Clark Pest Control
 - Lead Testing the Red Schoolhouse Paint
\$2,105 – Forensic Analytical Consulting Services
 - Painting the Red Schoolhouse
\$14,451 – Sagebrush Painting
 - Painting the Student Restrooms
This project will be completed later.
 - Replace Restroom Toilet Partitions
\$5,550 (steel) or \$8,000 (HDPE) Pence Building Specialties
 - Road Repair at Parking Lot Entrance
\$1,383 Ramsey Asphalt
- Total = \$27,112 or \$29,612 (Fund 14)**

The summer projects were approved on a motion by Rick Jacobs, seconded by Chris Kazali, and passed unanimously.

- g. Review Current Board Report: *Funds 01, 14, 17, 25*

Allan Pelletier provided a detailed report of the districts four funds. (see board packet)

11. PERSONNEL MATTERS

- a. Resignation of Instructional Assistant

Kathy Brady and Sonia Mailes will both be leaving Ballard School effective June 4, 2020. Allan Pelletier thanked them for their years at Ballard School.

The board approved the resignations on a motion by Rick Jacobs, seconded by Chris Kazali, and passed unanimously.

12. NEXT REGULAR BOARD MEETING

Unless otherwise announced, a special board meeting will be held at 2:00 PM on Thursday, June 23, 2020.

13. CLOSED SESSION

a. None Scheduled

14. ADJOURNMENT – Time: 5:19 PM



Christina L. Kazali, Board President

8/26/20

Date