

BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET
SOLVANG, CALIFORNIA 93463
(805) 688-4812

BOARD OF TRUSTEES
REGULAR MEETING MINUTES
Thursday, September 15, 2016
5:30 PM in the Multipurpose Room

1. CALL TO ORDER

Clerk of the Board, Sandy Knight, called the meeting to order at 5:32 PM.

2. ROLL CALL

Sandy Knight and Chris Kazali were present. Dave Watkins was absent. Guests included Tracey Cassidy.

3. PLEDGE OF ALLEGIANCE

Superintendent/Principal, Allan Pelletier, led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

a. Regular Meeting – Thursday, August 18, 2016

The minutes of the regular board meeting held Thursday, August 18, 2016 were approved on a motion by Chris Kazali seconded by Sandy Knight, and passed 2-0.

5. PUBLIC COMMENT

None

6. INFORMATION SECTION

a. Calendar

(**Indicates off campus events that the Superintendent/Principal is scheduled to attend.)

Allan provided information about upcoming events at Ballard School, including meetings that he attends as Ballard's representative.

- Tuesdays D.A.R.E. (6th gr) beginning 9/13

The 6th grade D.A.R.E. program began this week. We are hoping to have the D.A.R.E. graduation with Solvang School this year.

- Thurs, 9/15 School Board Meeting: 5:30 (Library)
- Fri, 9/16 Allan to Curriculum Meeting: all day (Ventura COE – Camarillo)
- Mon, 9/19 Meeting with ParentSquare
- Tues, 9/20 *SYV Superintendents' Meeting: 1:00 (SYHS)
Ballard PTA Meeting & Mixer: 6:00 (Ballard Inn)

This will be the 2nd annual PTA meeting and mixer. Last year's was well attended and quite successful. Thanks very much to The Ballard Inn for hosting this event.

- Wed, 9/21 – Mon, 9/26 Allan out (returning Tues, 9/27)

Allan will be away from school for his daughter's wedding from Wednesday, September 21, through Monday, September 26. He also informed the board that he will not be attending the PTA meeting the night before.

INFORMATION SECTION (continued)

- Thurs, 9/29 Awards Assembly
*SBCEO Business Officials' Meeting: 1:00 (Guadalupe)
- Fri, 9/30 3rd gr trip to Pleasant Valley Schoolhouse: 9:30 – 1:30
- Sat, 10/1 SB County School Boards Association Workshop for First Time School Board Candidates: 9:00 – 11:00 (SYHS)

The County School Boards Association will be holding an informational meeting for board candidates and new board members. Experienced board members are also welcome to attend.

- Mon, 10/3 *SBCEO Superintendents' meeting: 9:00 (Buellton)
- Tues, 10/4 – Fri, 10/7 Parent/Teacher Conferences: 12:15 Dismissal (K – 6th)
YMCA After School Camp Ballard: 12:15 – 3:00

All grades (K – 6th) will be dismissed at 12:15 on Parent Conference days. Students will not eat lunch at school on these days unless they are participating in the YMCA After School Camp Ballard.

- Mon, 10/10 Staff Development Day – Valley Schools Conference
(No school for students)

Monday, October 10, is a staff development day for the annual Valley Schools Conference. There will be no school for students that day.

- Tues, 10/11 *SYV Special Education Consortium Meeting: 1:00 (Buellton)
- Thurs, 10/13 School Board Meeting: 5:30 (Library)
- Fri, 10/28 Halloween Parade & Carnival

In keeping with recent past tradition, the Halloween Parade and Carnival will be held the Friday before Halloween. Students will be dismissed at noon to go home, have lunch, and change into their costumes. They will return to school at 1:00 for the parade and carnival.

- Mon, 10/31 & Tues, 11/1 Annual Audit

The auditors will be here Monday, October 31, and Tuesday, November 1. They will want to meet with a board member as they have done in the past.

b. Board Members' Comments & Correspondence

- Solvang School Update – Sandy Knight & Dave Watkins

Allan reported that the 7th graders (and some 8th graders) have gotten off to a great start at Solvang School. He has heard nothing but good reports from parents and students. Sandy reiterated that Ballard's 7th graders have gotten off to a good start at Solvang School.

c. PTA Report

Allan mentioned that the PTA's current project is the meeting and mixer to be held at the Ballard Inn. Next up will be the Halloween Parade and Carnival, followed by the Thanksgiving Feast.

d. Superintendent's Report

- Smarter Balanced Assessment: Spring 2016

Ballard School was included in an LA Times article recently about the state's Smarter Balanced results. It turns out that Ballard had the highest percentage of students meeting or exceeding the standards in English/Language Arts in all of California. Allan expressed his appreciation for the hard work of the students, parents, and staff. The school also did very well in math, with 80% of students meeting or exceeding the standards.

- November, 2016 School Board Election
- Santa Ynez High School Bond Measure

Santa Ynez high School has a facilities bond on the ballot in November. This is relevant to Ballard families because they live in the high school's attendance area, and the students will go to the high school. We are working to schedule a time for Scott Cory, the Santa Ynez High School District's superintendent, to make a presentation to Ballard's parents and answer any questions they may have. We are hoping to hold that meeting at 6:30 PM on October 13, immediately following the school board meeting.

INFORMATION SECTION (continued)

- Current Enrollment

We are holding steady at 131 students.

- Enrichment Program Update

There are many enrichment opportunities this Fall, including:

- Monday: Homework Club & Glee
- Tuesday: Homework Club, Yoga, and Chess (soon)
- Wednesday: Homework Club, Legos, and Spanish (soon)
- Thursday: Arts Outreach & Science

- Schools for Sound Finance Reports

Allan shared Schools for Sound Finance reports: 8/19 (Employee Orientation Bill, Proposition 55 Tax Extension, State Revenues), 8/26 (District of Choice, Public Employment Orientation Bill), 9/2 (Employee Orientation Bill was placed in the Senate's inactive file, neither the Reserve cap Bill nor the District of Choice Bill moved forward), 9/8 (Propositions 51, 55, and 58)

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

- a. Santa Barbara County Education Office: Approval of Local Control Accountability Plan (LCAP)

The board reviewed correspondence from the Santa Barbara County Education Office that approved the 2016/17 Local Control Accountability Plan.

8. CONSENT AGENDA

The board will be asked to approve all of the following items by a single vote, unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants
 - 427715 – 427742 (8/19/16)
 - 429439 – 429458 (9/2/16)

Allan commented on the following warrants.

Pg 1			
7717	EPS Literacy & Intervention	\$476	Explode the Code books
7719	G Floyd	\$151	Postage for Back to School mail
7723	M young	\$473	Classroom school supplies from Walmart & Office Depot
7725	Newsela	\$750	Subscription – nonfiction text at a variety of levels (6 th)
7729	Quality Manufacturing	\$2,147	GopherX (\$1,900 will be reimbursed by Safety JPA)
7737	Studies Weekly	\$706	Student H/SS magazines
Pg 2			
9439	A Pelletier	\$403	Reimbursement: iPad Cases & Lompoc Aquatics Center refund
9440	Apple	\$843	Apple TVs & Apple credit to purchase apps for the new iPads
9441	CalSTRS	\$76	*Annual fee for 403b program – Third Party Administrator
9442	CPD Industries	\$1,790	*iPad charging stations
9443	D Santoro	\$179	Head phones for computers & site word games
9445	K Bramsen	\$32	Mileage
9447	L Carlson	\$20	Suitcase for class teddy bear
9448	Los Olivos School	\$17,930	Middle school payment
9449	M Young	\$102	Classroom supplies – Staples
9450	Outdoor School	\$1,857	Deposit for 2017

CONSENT AGENDA (continued)

9453	SBCEO	\$\$,225	2015/2016 Staff Development – categorical funds
9455	SimplexGrinnel	\$1,569	Annual fire alarm testing

****Supported by PTA**

- b. Approval of Certificated and Classified Payroll: August, 2016
- c. Reschedule November Board Meeting to 5:30 PM, Thursday, November 17, 2016.
(This meeting will replace Thursday, November 10, 2016. Friday, November 11, is a holiday.)

Recommendation: Approve the Consent Agenda

The Consent Agenda was approved on a motion by Sandy Knight, seconded by Chris Kazali, and passed 2-0.

9. ADMINISTRATIVE/STUDENT MATTERS

- a. Interdistrict Transfer Requests

Background: The majority of the interdistrict transfers for the 2016/2017 school year were approved at the last meeting. The few remaining transfers are all renewals and are included in the enrollment information presented earlier in the meeting.

Recommendation: Approval of interdistrict transfer requests.

Allan pulled this item from the agenda and will address at a future meeting.

10. PERSONNEL MATTERS

- a. Approval to hire Brittani Williams as a Homework Club Instructional Assistant, retroactive to April 1, 2016

Background: Brittani is currently an instructional assistant employed by the Consortium. She worked in the Homework Club last year.

Recommendation: Approval of Brittani Williams for the Homework Club position

Brittiani Williams was approved as a Homework Club instructional assistant on a motion by Sandy Knight, seconded by Chris Kazali, and passed 2-0.

- b. Approval to hire Cathy Vengel to Staff Two Part-time Instructional Assistant Positions
Kindergarten – Monday Instructional Assistant (3.75 hours/week)
Instructional Assistant Supporting English Learners (3.75 – 7 hours/week)

Background: Kindergarten: This will complete the instructional assistant support for Kindergarten. (Mrs. Mailles works in the class the other days of the week.) English Learner: This position was included in the 2016/2017 LCAP in an effort to provide additional support to English Learners.

Recommendation: Approval of Cathy Vengel for the two instructional assistant positions

Part of this year's LCAP includes an instructional assistant to provide support to Ballard's English Learners. Because there are only currently three EL students at Ballard, we only need this person for a few hours each week. Cathy Vengel is working part time in other positions at Ballard, is a credentialed teacher, and will do a great job with the EL students. Cathy Vengel was approved for the part time Kindergarten and English Learner instructional assistant positions on a motion by Sandy Knight, seconded by Chris Kazali, and passed 2-0.

11. BUSINESS MATTERS

- a. Review and Approval of the Unaudited Actuals for the 2015/2016 School Year

Background: The Unaudited Actuals report is mandated by state law. It details actual expenditures for the prior budget year (2015/2016) and must be submitted to the Santa Barbara County Education Office. After their analysis, the report will be sent to the California Department of Education.

Recommendation: Approve the 2015/2016 Unaudited Actuals report

Allan shared detailed information about the budget development process and the Unaudited Actuals Report. (see board packet) The 2015/2016 Unaudited Actuals Report was approved on a motion by Sandy Knight, seconded by Chris Kazali, and passed 2-0.

BUSINESS MATTERS (continued)

- b. Approval of Resolution 2016/2017 - #1 for the Adoption of the Recalculated Gann Limit for 2015/2016 and to Establish the Gann Limit for 2016/2017

Background: In November of 1979, the California electorate adopted the Gann Amendment, which established maximum appropriation limitations, commonly called 'Gann Limits,' for public agencies, including school districts. The district must establish a revised Gann Limit for the 2015/2016 fiscal year and a projected Gann Limit for the 2016/2017 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law.

Recommendation: Approve Resolution 2016/2017 - #1 for the Adoption of the Recalculated Gann Limit for 2015/2016 and to Establish the Gann Limit for 2016/2017

Allan reported that the Gann Limit was established in 1979 by an overwhelming 79% of the voters. Prop 13 had just passed, and people were concerned that government agencies would increase taxes elsewhere. The Gann Limit establishes maximum appropriations limits for public agencies including school districts. Our school accounting software calculates the district's Gann Limit each year. There is an adjusted limit for 2015/2016 and a preliminary number for 2016/2017.

Allan found it interesting to note that the SSC article states, "It is by virtue of this calculation that nearly every school district is exactly at its Gann Limit. Furthermore, if any school agency should, for any reason, find itself over its Gann Limit, that agency may adopt a resolution increasing its Gann Limit by the amount needed and then inform the Director of the State Department of Finance, who shall then reduce the state's Gann Limit by an equal dollar amount."

Resolution 2016/17 #1 for the Adoption of the Recalculated Gann Limit for 2015/16 and to establish the Gann Limit for 2016/17 was approved on a motion by Sandy Knight, seconded by Chris Kazali, and passed 2-0.


- c. Review Current Board Report

Allan shared detailed information about the status of the district's four funds. (see board packet)

12. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Thursday, October 13, 2016 at 5:30 PM in the library at Ballard School.

13. ADJOURNMENT – Time: 6:27 PM



Sandy Knight, Clerk of the Board

10/17/16

Date