

**BOARD OF TRUSTEES**  
**REGULAR MEETING AGENDA**  
**Thursday, August 18, 2016**  
**5:30 PM in the Multipurpose Room**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
  - a. Special Meeting – Thursday, June 23, 2016
  - b. Regular Meeting – Monday, June 27, 2016

5. PUBLIC COMMENT

Open Forum: Items Not Included on the Agenda:

*The public may address the board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the board, each person is limited to 5 minutes per item. If you wish to speak during the Open Forum, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the beginning of the Open Forum. Your card and materials will be presented to the President of the Board, who will call upon you during the Open Forum. Board members are legally prohibited from discussing non-agenda items and, therefore, will not respond to items presented in the Open Forum. **The board encourages the public to be mindful of, and exercise discretion when making comments about individual students.***

Items Included on the Agenda:

*The board encourages your participation in its deliberations and has tried to make it convenient for you to express your views to the board. If you wish to address the board on an agenda item, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the presentation of the item you wish to address. Your card and materials will be presented to the President of the Board, who will call upon you at the appropriate time during the discussion of that agenda item. At regular meetings, the board will follow this format for major agenda items:*

- *staff presentation*
- *preliminary board and staff discussion*
- *community participation*
- *board deliberation and decision, if appropriate*

*During study sessions and special meetings, this format may vary.*

PUBLIC COMMENT (cont.)

*Board agendas are very full and time is limited. For that reason, we request that you speak only once on an item and that you limit your remarks either when addressing an agenda item or when speaking in the Open Forum to a maximum of five minutes. If numerous individuals request to speak on a particular item or in the Open Forum, the President of the Board may limit the total time allocated to that item, thereby reducing the time for each speaker.*

*A citizen may request to place an item on the board agenda by submitting a written request and supporting information to the superintendent/principal ten days prior to the regularly scheduled meeting. The superintendent/principal, in consultation with the President of the Board, will determine at which upcoming regular board meeting the item will be scheduled. The person who requested the item will be allowed five minutes at the meeting to present the information to the board. Following this presentation the board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.*

6. INFORMATION SECTION

- a. Calendar (\*\*Indicates off campus events that the Superintendent/Principal is scheduled to attend.)
  - Mon, 8/22 & Tues, 8/23 Teacher Work Days
  - Wed, 8/24 2016/2017 School year Begins!  
PTA Welcome Back Coffee: 8:30
  - Wed, 8/31 Back to School Night
  - Mon, 9/5 Labor Day Holiday
  - Thurs, 9/8 School Picture Day
  - Mon, 9/12 \*\*SBCEO Superintendents' Meeting: 9:00 (Buellton)
  - Tues, 9/13 \*\*SYV Consortium Meeting: 1:00 (Buellton)
  - Thurs, 9/15 School Board Meeting: 5:30 (library)
- b. Board Members' Comments & Correspondence
- c. PTA Report
- d. Superintendent's Report
  - November, 2016 School Board Election
  - Smarter Balanced Assessment: Spring 2016
  - 2016/2017 Projected Enrollment
  - Summer Projects
  - Schools for Sound Finance Reports

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

- a. SBCEO – Adopted Budget Analysis and Recommendations (Draft)

8. CONSENT AGENDA

The board will be asked to approve all of the following items by a single vote, unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants 422085 – 422092 (7/1/16)  
422633 – 422638 (7/8/16)  
424306 – 424321 (7/22/16)  
425955 – 425984 (8/5/16)
- b. Approval of Certificated and Classified Payroll: June, 2016 & July, 2016

CONSENT AGENDA (continued)

c. Approval of Quarterly Report on Williams Complaints: April – June, 2016

Background: No complaints received

Recommendation: Approve the Consent Agenda

9. ADMINISTRATIVE/STUDENT MATTERS

a. Interdistrict Transfer Requests

Background: Maintaining a relatively stable enrollment is important to all school districts, but especially to small school districts like Ballard. Small districts such as Ballard face additional financial and logistical challenges when the enrollment drops to a level that the Average Daily Attendance falls below 100. (Please refer to the LAO report: *How Small is Too Small? An Analysis of School District Consolidation.*) The intent is to permit the board to consider new ‘enrollment-based’ transfers into Ballard School at particular grades when the grade level enrollment falls below a certain level (16 for grades K-3, 18 for grades 4-6). This transfer provision is subject to all other provisions of AR 5117 including criteria for approval, denial, and/or revocation (see AR 5117 in packet).

**Criteria for enrollment-based interdistrict transfers:**

- **Approximately two weeks prior to the beginning of the school year, the district will analyze the projected enrollment at each grade level.**
- **At its August meeting the board will consider new enrollment-based interdistrict transfers into specific grade levels up to the following number of students at that specific grade level:**

<b>K – 3<sup>rd</sup></b>	<b>16 students</b>
<b>4<sup>th</sup> – 6<sup>th</sup></b>	<b>18 students</b>
- **Transitional Kindergarten students (born after September 1 of the upcoming school year) will not be considered for enrollment-based interdistrict transfers.**
- **Enrollment-based interdistrict transfers will be considered from a randomly generated list with the following exceptions:**
  - a. **Priority to Siblings: Children with siblings currently attending Ballard School will take priority over other enrollment-based interdistrict transfer requests.**
- **Enrollment-based interdistrict transfers are subject to all of the provisions related to denial or revocation of interdistrict attendance as outlined in the regulation.**

**Additional Criteria and Priority for Interdistrict Transfers:**

- **When the parent or legal guardian of the child works a minimum of 32 hours per week at an established business located within district boundaries. The parent or legal guardian must physically work those 32 hours at the business location.**

**\*\*Employment at a home-based businesses does not satisfy the requirement of ‘employment at an established business...’ as such employment violates the Regulations Governing Home Occupations, developed by the County of Santa Barbara. (see County of Santa Barbara Planning and Development Home Occupation Permit application and regulations.)**
- **When the parent or legal guardian of the child works at Ballard School for more than 50% of his/her assignment.**

ADMINISTRATIVE/STUDENT MATTERS (continued)

**Additional Criteria for Interdistrict Transfers:**

- **When the parent/legal guardian owns 100% interest in real property located within the school district boundaries even though they may not reside within district boundaries.**
- **When the parent/guardian provides proof of payment of developer fees on a residence to be located within district boundaries along with proof of continued progress on construction.**

Recommendation: Approval of interdistrict transfer requests.

10. PERSONNEL MATTERS

- a. Approval of Family Medical Leave Act Request

Background: This request will temporarily result in an 80%/20% team teaching position in 2<sup>nd</sup> grade. Mrs. de Goede will teach Monday – Thursday, and her partner will teach on Friday. This assignment will be re-evaluated at the winter break to determine if the FMLA need still exists.

Recommendation: Approval of Family Medical Leave Act request

- b. Approval to hire Cathy Vengal to fill the Temporary 20% (Friday) Portion of the 2<sup>nd</sup> Grade Team Teaching Assignment

Background: Mrs. Vengal has worked as a 3<sup>rd</sup> grade teacher at Ballard School the past two years. She also substitute teaches regularly at Ballard School.

Recommendation: Approval of Mrs. Vengal to the temporary position

11. BUSINESS MATTERS

- a. Approval of Revision/Update to 2016/2017 Local Control Accountability Plan (LCAP)

Background: A public hearing was held regarding the 2016/2017 LCAP at a Special Board meeting on June 23, 2016. The LCAP was subsequently approved at the board meeting held on Monday, June 27, 2016. This change includes updates to the plans' metrics (including updated assessment results) as well as the funding amount to be allocated to the 'Unduplicated Pupils' (increased from \$6,059 to \$6,817).

- b. Approval of the Consolidated Application for Funding Categorical Aid Programs

Background: This annual application for state and federal Categorical Funds is filed with the California Department of Education.

Recommendation: Approve Consolidated Application

- c. Review Current Board Report

12. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Thursday, September 15, 2016 at 5:30 PM in the multipurpose room at Ballard School.

13. CLOSED SESSION

- a. Conference with Legal Counsel – Anticipated Litigation

(Paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9): 1 Case

14. ADJOURNMENT – Time: \_\_\_\_\_

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees  
Of the District can be inspected at the following address during normal business hours:*

**Ballard School Office  
2425 School Street  
Solvang, CA 93463  
805-688-4812**

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Ballard School District may request assistance by contacting the district/school office, 2425 School Street, Solvang, CA 93463; telephone 805-688-4812; or fax 805-688-7325 at least 48 hours prior to the meeting.*