

BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET
SOLVANG, CALIFORNIA 93463
(805) 688-4812

BOARD OF TRUSTEES
REGULAR MEETING AGENDA
Thursday, December 15, 2022
2:00PM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
Regular Meeting – Thursday, November 10, 2022

5. PUBLIC COMMENT

Open Forum: Items Not Included on the Agenda:

The public may address the board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the board, each person is limited to 5 minutes per item. If you wish to speak during the Open Forum, the President of the Board will call upon you during this time. Board members are legally prohibited from discussing non-agenda items and, therefore, will not respond to items presented in the Open Forum. The board encourages the public to be mindful of, and exercise discretion when making comments about individual students.

Items Included on the Agenda:

The board encourages your participation in its deliberations and has tried to make it convenient for you to express your views to the board. If you wish to address the board on an agenda item, please raise your hand and the Board President will call upon you at the appropriate time during the discussion of that agenda item.

At regular meetings, the board will follow this format for major agenda items:

- *staff presentation*
- *preliminary board and staff discussion*
- *community participation*
- *board deliberation and decision, if appropriate*

During study sessions and special meetings, this format may vary.

Board agendas are very full and time is limited. For that reason, we request that you speak only once on an item and that you limit your remarks either when addressing an agenda item or when speaking in the Open Forum to a maximum of five minutes. If numerous individuals request to speak on a particular item or in the Open Forum, the President of the Board may limit the total time allocated to that item, thereby reducing the time for each speaker.

11. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

a. Approval of Warrants

717061 – 717068 (11/10/2022)

718125 – 718130 (11/18/2022)

720442 – 720463 (12/9/2022)

b. Approval of Certificated and Classified Payroll: 11/30/2022

12. ADMINISTRATIVE MATTERS

a. COVID 19

Pam Rennick will update the board on district issues related to COVID-19.

13. BUSINESS MATTERS

a. 2022/2023 1st Interim Report

Background: The Board will review the 1st Interim Financial Report

Recommendation: Approval of a Positive Certification of the 1st Interim Report

b. Review Board Resolution 2022/2023 #3 – Annual Accounting of Developer Fees

Background: The board will review the resolution, but no action will be taken until the next meeting (January 2023).

c. Review Current Board Report: Funds 01, 14, 17 & 25

d. Authorized Signatures – District Personnel Who May Release Warrants on Behalf of the District (Pam Rennick, Gina Floyd & Emily Pakulski: Commercial Warrants and Payroll Warrants).

e. Authorized Signatures – District Personnel Who May Act as Agents of the Governing Board (Gina Floyd & Emily Pakulski: Vendor Prelists and Payroll Prelists; Pam Rennick: Vendor Prelists, Contracts and Payroll Prelists)

f. Resolution 2022/2023 #4 for the Delegation of Governing Board Powers/Duties (Pam Rennick: Authority to Make Cash and Budget Transfers)

Background: 11 d,e,f: These forms are required by the Santa Barbara County Office of Education to carry out the business of the school district.

Recommendation: Approval of items 11 d,e,f

g. Review of agreement between Santa Barbara County Education Office and Ballard Elementary School for Website Migration and Hosting Services.

h. Review of CompuVision Contract for Technology Services

i. Review of SYV Special Education Consortium – Shared Cost Invoice

j. Review of Ballard MOU transfer of funds for 7th and 8th grade students

14. FACILITIES

a. Approval of the bid from Coastal Roofing for the roof repair on the library and Multipurpose Room

Background: The roof on the library has been leaking, one whole tile fell from the ceiling from the leak, so this is an emergency repair to be done over Winter Break.

Recommendation: Approval of the bid from Coastal Roofing for the roof repair on the library and Multipurpose Room

15. PERSONNEL MATTERS

- a. Recommendation to change the job description and salary for the Administrative Assistant position.
Background: The position of administrative assistant has gained some additional duties and requires an updated job description and title. The position will now be a combination of Administrative Assistant and Accounting Specialist and will change to "District Office Manager".
Recommendation: Approve the updated job description and salary for the District Office Manager.

16. STUDENT MATTERS

17. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Thursday, January 12, 2022, at 2:00 PM.

18. ADJOURNMENT Time:

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees Of the District can be inspected at the following address during normal business hours:

**Ballard School Office
2425 School Street
Solvang, CA 93463
805-688-4812**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Ballard School District may request assistance by contacting the district/school office, 2425 School Street, Solvang, CA 93463; telephone 805-688-4812; or fax 805-688-7325 at least 48 hours prior to the meeting.

A citizen may request to place an item on the board agenda by submitting a written request and supporting information to the superintendent/principal ten days prior to the regularly scheduled meeting.

The superintendent/principal, in consultation with the President of the Board, will determine at which upcoming regular board meeting the item will be scheduled. The person who requested the item will be allowed five minutes at the meeting to present the information to the board. Following this presentation, the board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.

6. Public appreciation of outgoing Board members Chris Kazali and Rick Jacobs. The School District would like to formally recognize their years of service and dedication.
7. Swearing in and Oath of Office for new board members, Sean Conroy and Arthur Kaslow.

The Board will take a brief recess for a short reception.

8. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD
 - a. Designate Board Meeting Location, Time and Day of the Month
 - b. Board Members Elect Board President
 - c. Board Members Elect Clerk of the Board
 - d. Designate the Representative to Elect Members to the County Committee on School District Organization

9. INFORMATION SECTION

a. Calendar

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| • Thur. 12/15 | Winter Sing |
| • Thur. 12/15 | School Board Meeting |
| • Fri. 12/16 | Minimum Day |
| • Mon. 12/19-1/2 | Winter Break – No School |
| • Mon. 1/9 | *County Superintendent Meeting |
| • Tues. 1/10 | *Valley Superintendent Meeting |
| • Wed. 1/11 | PTA meeting |
| • Thurs. 1/12 | School Board Meeting |
| • Mon. 1/16 | No School – Martin Luther King Jr. |

Superintendent Off Campus is denoted by an *

- b. Board Members' Comments & Correspondence
- c. PTA Report
- d. Superintendent's Report

Welcome to the new board members!

Schools for Sound Finance Reports

Week Ending: November 18, 2022

Week Ending: December 1, 2022

Week Ending: December 9, 2022

10. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

Expanded Learning Opportunities Plan – Draft

Notice of Amendment of Joint Powers Agreement and revised JPA

Audit Report: June 30, 2022

Sheriff Report of Vandalism Report