

BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET
SOLVANG, CALIFORNIA 93463
(805) 688-4812

BOARD OF TRUSTEES
REGULAR MEETING MINUTES
Thursday, November 10, 2022
2:00PM

1. CALL TO ORDER
Board President Tracey Cassidy called the meeting to order at 2:06 pm.
2. ROLL CALL
All board members were present.
3. PLEDGE OF ALLEGIANCE
Rick Jacobs led the Pledge of Allegiance.
4. APPROVAL OF MINUTES
Regular Meeting – Thursday, October 27, 2022
The regular meeting held on Thursday, October 27, 2022, was approved on a motion by Chris Kazali, seconded by Rick Jacobs and passed unanimously.
5. PUBLIC COMMENT
There was no public comment.
6. INFORMATION SECTION
Pam Rennick provided information about upcoming events at Ballard School
 - a. Calendar
 - Thur. 11/10 School Board Meeting
 - Fri. 11/11 Veteran's Day Holiday – No School
 - Fri. 11/11 End of First Trimester
 - Mon. 11/14 – Fri. 11/18 Food Drive
 - Thur. 11/17 Regular Dismissal
 - Fri. 11/18 Minimum Day and Fall Feast
 - Mon. 11/21-11/25 Thanksgiving Break – No School
 - Mon. 12/5 *Superintendent's Meeting
 - Thurs. 12/8 School Visit to PCPA Cinderella
 - Tues. 12/13 *Valley Superintendent's Meeting
 - Tues. 12/13 *SAC meeting
 - Thur. 12/15 Jingle Bears Sing
 - Thur. 12/15 School Board Meeting
 - Fri. 12/16 Minimum Day

Superintendent Off Campus is denoted by an *

b. Board Members' Comments & Correspondence

Rick Jacobs said Halloween was fun, and it was nice to have the Ballard community together again. The board agreed. The parade was a big highlight as students and staff walked through the neighborhood. There was a comment that it would be nice to send a flyer to neighbors next year since it was well received. In addition, the board urged the school to obtain neighbor emails in case it was necessary to reach them in an event of an emergency.

c. PTA Report

Cailin Conroy reported to the board on behalf of the PTA highlighting the following: Thanksgiving feast, People Helping People's food drive, the "Adopt a Family" gifting program through St Marks in December, the Barn Bash (tentatively scheduled 3-3-23) as well as the recent PTA funded Bear Talk for parents. Although the Bear Talk program was lightly attended, there was good feedback about what the school is doing in regard to Socio-Emotional health for students.

d. Superintendent's Report

Schools for Sound Finance Reports

Week Ending 10/20

Week Ending 10/27

CAASPP Test Scores

Pam Rennick shared Ballard's CAASPP test scores as well as other neighboring schools (Los Olivos, Solvang, Santa Ynez, Oak Valley, Cold Springs, Hope, and Mountain View in Goleta) as a basis for comparison. She also shared the current Star 360 data with the CAASPP scores of the same students as requested by the Board. Although the Ballard School scores were above the valley average, the state and county scores were low. There was much discussion about post Pandemic testing. Pam reiterated that the CAASPP is one snapshot in time and used with other testing modalities, offers good information to address specific student needs.

Pam Rennick shared with the board that the auditors from Moss and Levy were here this week for the annual audit. So far, everything went well, and she should have a final report at the next board meeting.

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

None.

8. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

a. Approval of Warrants

714428 – 714439 (10/21/2022)

715292 – 715295 (10/28/2022)

716051 – 716061 (11/4/2022)

Pam Rennick commented on the following warrants:

Number	Amount	Payee	Description
Page 1 714428	\$1,350	Arts Outreach	Art Instruction
714429	\$1,439.99	CA Weekly Explorer	Walk Through presentations

714430	\$70.11	Gina Floyd	Costco and mileage
714431	\$1,105	Guided Discoveries	Astro Camp deposit
714432	\$42.45	Kate Ranelletti	Health Reimbursement
714433	\$497.93	Pam Rennick	Projector bulb and printer drum
714435	\$2,560	Schickville Music	Music Instruction
714439	\$2,400	Woodruff Strings	Music Instruction
Page 2 715294	\$107.52	Kim Bramsen	Health Reimbursement
Page 3 716051	\$728	13 Stars Media	Advertisement in the Valley Star for Inst. Assistant and IDT
716052	\$1,400	Arts Outreach	Art Instruction
716053	\$2,599.69	Brain Pop	Software subscription
716054	\$73.87	Kim Bramsen	Cleaning supplies
716055	\$1,141.54	PG & E	
716057	\$320	Schickville	Music Instruction
716058	\$21,308.40	SISC III	Health Insurance

b. Approval of Certificated and Classified Payroll: 10/31/2022

The consent agenda was approved on a motion by Chris Kazali, seconded by Rick Jacobs and passed unanimously.

9. ADMINISTRATIVE MATTERS

a. COVID 19

Pam Rennick will update the board on district issues related to COVID-19.

We currently have zero student or staff cases. The approved COVID Safe School Plan is now on the website.

10. BUSINESS MATTERS

a. Review Current Board Report: Funds 01, 14, 17 25

Pam Rennick included the current board reports for Funds 01, 14, 17 and 25 but will discuss them at the next board meeting when the First Interim is discussed.

11. FACILITIES

Pam Rennick talked about the linking room onto some computers in the library. Kim Bramsen is obtaining roof bids.

12. PERSONNEL MATTERS

a. Recommendation to change the job description and salary for the Administrative Assistant position.

Background: The position of administrative assistant has gained some additional duties and requires an updated job description and title. The position will now be a combination of Administrative Assistant and Accounting Specialist

Recommendation: Approve the updated job description and salary for the Administrative Assistant and Accounting Specialist.

Pam Rennick shared the updated job description and salary proposal for the Administrative Assistant with the board. The position has expanded over the years as reflected in the list of duties (see enclosed). The new position will be as District Office Manager.

The updated job description and salary were approved on a motion by Chris Kazali, seconded by Rick Jacobs and passed unanimously.

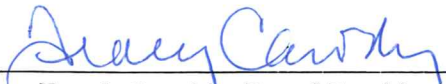
13. STUDENT MATTERS

None


14. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Thursday, December 15, 2022, at 2:00 PM.

15. ADJOURNMENT Time: 3:19 pm.



Tracey Cassidy, Board President



Date