

# BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET  
SOLVANG, CALIFORNIA 93463  
(805) 688-4812

**BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**Thursday, October 27, 2022**  
**2:00PM**

1. CALL TO ORDER  
Board President Tracey Cassidy called the meeting to order at 2:02 pm.
2. ROLL CALL  
All board members were present.
3. PLEDGE OF ALLEGIANCE  
Rick Jacobs led the Pledge of Allegiance.
4. APPROVAL OF MINUTES  
Regular Meeting – Thursday, September 15, 2022  
The regular meeting held on Thursday, September 15, 2022, was approved on a motion by Chris Kazali, seconded by Rick Jacobs and passed unanimously.
5. PUBLIC COMMENT  
There was no public comment.
6. INFORMATION SECTION  
Pam Rennick provided information about upcoming events at Ballard School
  - a. Calendar
    - Thur. 10/20 Staff Training on Freckle
    - Tues. 10/25 \*Superintendent's Meeting
    - Tues. 10/25 \* SAC Meeting
    - Tues. 10/25 Naloxone Training
    - Wed. 10/26 Earthquake Drill
    - Thurs. 10/27 Character Counts Assembly
    - Mon. 10/31 Minimum Day – Halloween Parade and Carnival
    - Wed. 11/2 Fall PTA Bear Talk
    - Mon. 11/7-11/8 Auditor on site
    - Mon. 11/7 \*Superintendent's Meeting
    - Tues. 11/8 \*SARB Meeting
    - Tues. 11/8 \*Valley Superintendent's Meeting
    - Thur. 11/10 School Board Meeting

Superintendent Off Campus is denoted by an \*

Pam Rennick noted the progression to more in-person meetings (as noted), highlighted the pilot of the Freckle program which primarily concentrates on Language Arts & Math (linked with STAR 360) and the favorable feedback from teachers as well as highlighting a few calendar items.

b. Board Members' Comments & Correspondence

Rick Jacobs asked that student testing results be on the next agenda. There was some discussion around this topic: Ballard School was the highest in the valley but overall, the county scores are low, and the State averages have significantly dropped in comparison to three years ago.

c. PTA Report

Cailin Conroy reported to the board on behalf of the PTA: upcoming "Bear Talk" on Wednesday (11-2-22) at 5:30 for parents to hear how Ballard School is addressing the Socio-Emotional needs of students, Barn Bash tentatively scheduled for March 31, 2023, the purchase of Bear wear as well as the current PTA budget and surplus.

d. Superintendent's Report

Schools for Sound Finance Reports

Week Ending 9/16

Week Ending 9/23

Week Ending 9/30

Week Ending 10/7

Week Ending 10/14

Naloxone Standing Order and Training

Pam Rennick highlighted the Schools for Sound Finance Reports. Rick Jacobs asked about upcoming board training opportunities for incoming new board members.

Pam Rennick attended the training for Ballard School to apply to have Naloxone on campus in the emergency event that there is an Opioid overdose. The Board will need to revise the Board policy to allow for the Naloxone on campus.

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

a. Approval of Fiscal Year 2022-23 Adopted Budget letter from the County Education Office of Santa Barbara

Pam Rennick shared the letter from the County Education Office of Santa Barbara showing the approval of the 2022-2023 Adopted Budget.

8. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

a. Approval of Warrants

709314 – 709324 (9/16/2022)

710406 – 710414 (9/23/2022)

711281 – 711294 (9/30/2022)

712137 – 712148 (10/7/2022)

713387 – 713393 (10/14/2022)

Pam Rennick commented on the following warrants:

Number	Amount	Payee	Description
Page 1 709315	\$6,020	Diane Turner	Financial Consultant
709316	\$671.58	Frontier Communications	Internet
709317	\$71.31	Gina Floyd	Office phone and postage
709319	\$3,480.50	Johnson Controls Fire Prot.	Battery replacement
709321	\$450	Renaissance	Freckle Professional Dev.
709322	\$3,246.85	SY River Water Conserv.	
709324	\$2,688.65	Tri-County Office Furn	Deposit for Room Partitions in Res.
Page 2 710406	\$856.89	CPM Educational Program	6 <sup>th</sup> Grade Math Curriculum
710407	\$813.47	Follett School Solutions	Library software
710408	\$57.01	Gina Floyd	Costco supplies
710409	\$100.00	Pam Rennick	Staff Appreciation Supplies
710412	\$787.76	SBCEO	Reprographics
Page 3 711281	\$500	Actuarial Retirement Consult	GASB 75 Disclosure Report for Audit
711283	\$58,600.27	CompuVision	Technology Upgrade
711284	\$890.05	Gina Floyd	Health Reimbursement
711285	\$219.84	Mandy Young	Medical Reimbursement
711288	\$1,872	Pacific Gas & Electric	
711289	227.82	Pam Rennick	Health Reimbursement
711290	\$2,975	PCPA	School Field Trip to Cinderella - whole school attends Dec 8
711293	\$1,463.75	Stanley Security	School Alarm System Main/Repair
Page 4 712137	\$1,440	Arts Outreach	Art Classes
712139	\$2,530	CSBA Direct Services	Annual Membership
712140	\$900	Eric Hemming	Tech support
712143	\$3,941.50	Schools Legal Service	Legal services retainer
712144	\$21,308.40	SISC III	Health Insurance
712148	\$948.21	Waste Management	
Page 5 713388	\$1,100	CSBA District Services	Gamut – Board Policy
713392	\$2,776.10	SY River Water Cons.	

- b. Approval of Certificated and Classified Payroll: 9/30/2022
- c. Approval of Quarterly Report on Williams Uniform Complaints: July – September 2022 (no complaints)
- d. Recommendation to Designate Tuesday, December 15, 2022, as the Annual Organizational Meeting  
*The Annual Organizational Meeting must be held within 15 days after the 2<sup>nd</sup> Friday in December.*

Recommendation: Approve the Consent Agenda

The consent agenda was approved on a motion by Rick Jacobs, seconded by Chris Kazali and passed unanimously.

9. ADMINISTRATIVE MATTERS

- a. COVID 19

*Pam Rennick will update the board on district issues related to COVID-19.*

**We currently have zero student or staff cases.**

Approval of the COVID Safe School Plan

Background: *The COVID Safe School Plan (previously the Re-Opening Plan) has to be updated and posted on the website.*

Recommendation: *Approve the COVID Safe School Plan*

**The COVID Safe School Plan was approved on a motion by Rick Jacobs, seconded by Chris Kazali and passed unanimously.**

- b. Approval of updated Board Policy 5117- Inter-district Attendance Agreements and Permits

Background: *This is the second reading of the updated Board Policy 5117*

Recommendation: *Approve the updated Board Policy 5117 – Inter-district Attendance Agreements and Permits*

Pam Rennick worked with School's Legal to align policy with the language. There were no major changes. It is Pam's intent to bring board policy readings a few at a time through the coming months.

The Board Policy 5117 was approved on a motion by Rick Jacobs, seconded by Tracey Cassidy and passed unanimously.

- c. Approval of the updated Safety Plan

Recommendation: *Approval of the Safety Plan*

Pam Rennick indicated that the Special Education Consortium required an updated Safety Plan. Board member, Tracey Cassidy asked that substitute teachers also be given a copy of the Safety Plan as well as any disaster protocol.

The Safety Plan was approved on a motion by Chris Kazali, seconded by Rick Jacobs and passed unanimously.

- d. Approval of the updated Parent/Student Handbook

Background: *The parent handbook will be available to families on the website. It must include specific language regarding the Special Education Child Find process.*

Recommendation: *Approval of the Parent/Student Handbook*

There were no questions about the Parent/Student Handbook (other than a few word changes) and Pam Rennick said it would be linked to the website and included in the automated parent registration through Aeries next year.

The Parent/Student Handbook was approved on a motion by Rick Jacobs, seconded by Chris Kazali and passed unanimously.

## 10. BUSINESS MATTERS

- a. Review Current Board Report: Funds 01, 14, 17 25

Pam Rennick shared the current board reports for Funds 01, 14, 17 and 25.

## 11. FACILITIES

- a. Review of the bid for repairing the roof as a possible summer improvement project

Background: *The roof on the MPR, Library and Room 6 are in need of a new coat of slurry.*

*This item is for discussion only*

Pam Rennick shared that this summer there will not be a painting project, but that the next item of need on the list is the re-slurring of the roof on the MPR, Library and Room 6. The Board discussed the bid and asked for a second bid for possible options for maintenance to be completed in the summer.

12. PERSONNEL MATTERS

- a. Recommendation to advertise for and hire a Temporary Teacher for the Remainder of the School Year (Maternity Leave)

Pam Rennick explained that the 1<sup>st</sup> grade teacher is going on maternity leave and will need either a long-term sub or a temporary teacher. She said it would be advertised on Ed-Join.

13. STUDENT MATTERS

None

14. CLOSED SESSION – NO ACTION will be taken during this time.

- a. Personnel

The regular board meeting was adjourned at 3:35 pm.

The closed session began at 3:38 pm.

No action was taken.

The closed session of the board ended at 4:18 pm.

15. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Thursday, November 10, 2022, at 2:00 PM.

16. ADJOURNMENT Time:

\_\_\_\_\_  
Tracey Cassidy, Board President

\_\_\_\_\_  
Date