

BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET
SOLVANG, CALIFORNIA 93463
(805) 688-4812

BOARD OF TRUSTEES REGULAR MEETING AGENDA Wednesday, November 15, 2023 3:30 PM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
 - a. Regular Meeting – Wednesday, October 18, 2023

5. PUBLIC COMMENT

Open Forum: Items Not Included on the Agenda:

The public may address the board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the board, each person is limited to 3 minutes per item. If you wish to speak during the Open Forum, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the beginning of the Open Forum. Your card and materials will be presented to the President of the Board, who will call upon you during the Open Forum. Board members are legally prohibited from discussing non-agenda items and, therefore, will not respond to items presented in the Open Forum. The board encourages the public to be mindful of, and exercise discretion when making comments about individual students. If you cannot attend the meeting in person, but wish to have your comments read aloud to the Board, they may be submitted to Pam Rennick by 12:00PM on the date of the meeting. The written comments will be subject to the same time limitations.

Items Included on the Agenda:

The board encourages your participation in its deliberations and has tried to make it convenient for you to express your views to the board. If you wish to address the board on an agenda item, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the presentation of the item you wish to address. Your card and materials will be presented to the President of the Board, who will call upon you at the appropriate time during the discussion of that agenda item.

At regular meetings, the board will follow this format for major agenda items:

- staff presentation
- preliminary board and staff discussion
- community participation
- board deliberation and decision, if appropriate

During study sessions and special meetings, this format may vary.

Board agendas are very full and time is limited. For that reason, we request that you speak only once on an item and that you limit your remarks either when addressing an agenda item or when speaking in the Open Forum to a maximum of three minutes. If numerous individuals request to speak on a particular item or in the Open Forum, the President of the Board may limit the total time allocated to that item, thereby reducing the time for each speaker. A citizen may request to place an item on the board agenda by submitting a written request and supporting information to the superintendent/principal ten days prior to the regularly scheduled meeting. The superintendent/principal, in consultation with the President of the Board, will determine at which upcoming regular board meeting the item will be scheduled. The person who requested the item will be allowed five minutes at the meeting to present the information to the board. Following this presentation, the board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.

6. INFORMATION SECTION

a. Calendar

- Wed. 11/15 School Board Meeting
- Fri. 11/17 Fall Feast (early dismissal at 12:00)
- Mon.-Fri. 11/20-11/24 Thanksgiving Break
- Mon. 12/4 *County Superintendent's Meeting
- Tues. 12/5 *SAC Meeting
- Wed. 12/6 PTA Executive Board meeting
- Fri 12/8 *Curriculum Council
- Tues. 12/12 *Valley Superintendents' Meeting
- Wed. 12/13 School Board Meeting
- Thurs. 12/14 PCPA – Elf the Musical (school-wide field trip)
- Thurs. 12/21 Early Dismissal 12:00pm
- Fri.-Fri. 12/22-1/8 Winter Break

(*Indicates off campus events that the Superintendent/Principal is scheduled to attend.)

b. Board Members' Comments & Correspondence

c. PTA Report

d. Superintendent's Report

- Highlights
- Schools for Sound Finance Reports
 - Week Ending 10/19
 - Week Ending 10/26
 - Week Ending 11/2
- Part-time aide position
- Safety Planning
- Extended Learning Opportunity Planning

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

8. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants
 - 762781 - 762791 (10/13/2023)
 - 764088 – 764095 (10/20/2023)
 - 766222 – 766233 (11/03/2023)

- b. Approval of Certificated and Classified Payroll: October 31, 2023

Recommendation: Approve the Consent Agenda

9. ADMINISTRATIVE MATTERS

- a. Approve the updated Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions
 - Background: This is the second reading of updated Board Policy 5141.21. This new language will allow the school to house and distribute, if necessary, Naloxone.*
 - Recommendation: to approve the updated Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions.*

10. BUSINESS MATTERS

- a. Review Current Board Report: Funds 01, 14, 17 and 25

11. FACILITIES

12. PERSONNEL MATTERS

- a. Recommendation to change the salary schedule for the Office Support/Administrative Assistant position and increase the hours to 30 hours per week.

Background: The position of office support/administrative assistant position has gained some additional duties and job responsibilities and requires a specific salary schedule separate from the classroom aide/classified salary schedule. The current job position is 20 hours per week, so the resulting increase would be for an additional 10 hours per week.

Recommendation: Approve the salary schedule and increase in hours for the Office Support/Administrative Assistant position.

13. STUDENT MATTERS

14. CLOSED SESSION – No action will be taken during this time.

- a. Superintendent's Evaluation

15. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Wednesday, December 13, 2023 at 3:30 PM.

16. ADJOURNMENT – Time:

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees Of the District can be inspected at the following address during normal business hours:

**Ballard School Office
2425 School Street
Solvang, CA 93463
805-688-4812**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Ballard School District may request assistance by contacting the district/school office, 2425 School Street, Solvang, CA 93463; telephone 805-688-4812; or fax 805-688-7325 at least 48 hours prior to the meeting.