

BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET
SOLVANG, CALIFORNIA 93463
(805) 688-4812

BOARD OF TRUSTEES REGULAR MEETING AGENDA Wednesday, December 13, 2023 3:30 PM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
 - a. Regular Meeting – Wednesday, November 15, 2023

5. PUBLIC COMMENT

Open Forum: Items Not Included on the Agenda:

The public may address the board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the board, each person is limited to 3 minutes per item. If you wish to speak during the Open Forum, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the beginning of the Open Forum. Your card and materials will be presented to the President of the Board, who will call upon you during the Open Forum. Board members are legally prohibited from discussing non-agenda items and, therefore, will not respond to items presented in the Open Forum. The board encourages the public to be mindful of, and exercise discretion when making comments about individual students. If you cannot attend the meeting in person, but wish to have your comments read aloud to the Board, they may be submitted to Pam Rennick by 12:00PM on the date of the meeting. The written comments will be subject to the same time limitations.

Items Included on the Agenda:

The board encourages your participation in its deliberations and has tried to make it convenient for you to express your views to the board. If you wish to address the board on an agenda item, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the presentation of the item you wish to address. Your card and materials will be presented to the President of the Board, who will call upon you at the appropriate time during the discussion of that agenda item.

At regular meetings, the board will follow this format for major agenda items:

- staff presentation
- preliminary board and staff discussion
- community participation
- board deliberation and decision, if appropriate

During study sessions and special meetings, this format may vary.

Board agendas are very full and time is limited. For that reason, we request that you speak only once on an item and that you limit your remarks either when addressing an agenda item or when speaking in the Open Forum to a maximum of three minutes. If numerous individuals request to speak on a particular item or in the Open Forum, the President of the Board may limit the total time allocated to that item, thereby reducing the time for each speaker. A citizen may request to place an item on the board agenda by submitting a written request and supporting information to the superintendent/principal ten days prior to the regularly scheduled meeting. The superintendent/principal, in consultation with the President of the Board, will determine at which upcoming regular board meeting the item will be scheduled. The person who requested the item will be allowed five minutes at the meeting to present the information to the board. Following this presentation, the board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.

6. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

- a. Designate Board Meeting Location, Time and Day of the Month
- b. Board Members Elect Board President
- c. Board Members Elect Clerk of the Board
- d. Board Members to Designate the Representative to Elect Members to the County Committee on School District Organization

Recommendation: Approval of the Organization of the Governing Board (a-d)

7. INFORMATION SECTION

- a. Calendar (*Indicates off campus events that the Superintendent/Principal is scheduled to attend.)
 - Wed. 12/13 School Board Meeting
 - Thurs. 12/14 PCPA – Elf the Musical (school-wide field trip)
 - Thurs. 12/21 Early Dismissal 12:00pm
 - Fri.-Fri. 12/22-1/8 Winter Break
 - Wed. 1/10 PTA General Association Meeting
 - Mon. 1/15 MLK Jr. Holiday
 - Wed. 1/17 School Board Meeting
 - Tues. 1/23 – Thurs. 1/25 CSBA workshops for Board Policy updates

- b. Board Members' Comments & Correspondence

- c. PTA Report

- d. Superintendent's Report
 - Highlights
 - Schools for Sound Finance Reports
 - Week Ending 11/3
 - Week Ending 11/9
 - Week Ending 11/17
 - Week Ending 12/1

8. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.
Audit Report: June 30, 2023 and finding resolutions
J-13A Approval
Attestation for Narcan Distribution

9. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants
 - 767235 - 767243 (11/9/2023)
 - 768723 – 768724 (11/17/2023)
 - 769957 – 769981 (12/01/2023)

- b. Approval of Certificated and Classified Payroll: November 30, 2023

Recommendation: Approve the Consent Agenda

10. ADMINISTRATIVE MATTERS

11. BUSINESS MATTERS

- a. 2022/2023 1st Interim Report
Background: The Board will review the 1st Interim Financial Report
Recommendation: Approval of a Positive Certification of the 1st Interim Report
- b. Review Board Resolution 2022/2023 #3 – Annual Accounting of Developer Fees
Background: The board will review the resolution, but no action will be taken until the next meeting (January 2024).
- c. Resolution 2023/2024 #4 for the Delegation of Governing Board Powers/Duties (Pam Rennick: Authority to Make Cash and Budget Transfers)
Background: This form is required by the Santa Barbara County Education Office to carry out the business of the school district.
Recommendation: Approve Resolution 2023/2024 #4 for the Delegation of Governing Board Powers/Duties
- d. Review of Ballard MOU transfer of funds for 7th and 8th grade students

12. FACILITIES

13. PERSONNEL MATTERS

- a. Recommendation to adjust and renew the Superintendent's contract
- b. *Background: Recommendation to adjust the current Superintendent's contract from a 215 day to a 220 day work calendar (an additional 5 work days) and increase the annual salary (a total increase of \$13,758) as compensation to develop the annual LCAP report without the use of a consultant to save the consultant fee of \$24,000+. Additionally, renew the contract for an additional 3 years beginning school year 24/25.*
Recommendation: Approve the adjustments to the current Superintendent's contract and renew the contract for 3 years beginning school year 24/25.

14. STUDENT MATTERS

15. NEXT REGULAR BOARD MEETING

Unless otherwise announced, the next regular Board meeting will be held on Wednesday, January 17, 2023 at 3:30 PM.

16. ADJOURNMENT – Time:

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees Of the District can be inspected at the following address during normal business hours:

**Ballard School Office
2425 School Street
Solvang, CA 93463
805-688-4812**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Ballard School District may request assistance by contacting the district/school office, 2425 School Street, Solvang, CA 93463; telephone 805-688-4812; or fax 805-688-7325 at least 48 hours prior to the meeting.