

# BALLARD SCHOOL DISTRICT

2425 SCHOOL STREET  
SOLVANG, CALIFORNIA 93463  
(805) 688-4812

## BOARD OF TRUSTEES REGULAR MEETING AGENDA Wednesday, January 21, 2026 4:00 PM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
  - a. Regular Meeting – Wednesday, December 17, 2025
5. PUBLIC COMMENT

*Open Forum: Items Not Included on the Agenda:*

The public may address the board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the board, each person is limited to 3 minutes per item. If you wish to speak during the Open Forum, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the beginning of the Open Forum. Your card and materials will be presented to the President of the Board, who will call upon you during the Open Forum. Board members are legally prohibited from discussing non-agenda items and, therefore, will not respond to items presented in the Open Forum. The board encourages the public to be mindful of, and exercise discretion when making comments about individual students. If you cannot attend the meeting in person, but wish to have your comments read aloud to the Board, they may be submitted to Pam Rennick by 12:00PM on the date of the meeting. The written comments will be subject to the same time limitations.

*Items Included on the Agenda:*

The board encourages your participation in its deliberations and has tried to make it convenient for you to express your views to the board. If you wish to address the board on an agenda item, please obtain a card that is on the table along with the agenda; fill the card out completely and give it and any supporting materials (e.g. copies of your remarks, charts or graphs, copies of articles or reports) to the administrative assistant or superintendent/principal. Please turn your card in prior to the presentation of the item you wish to address. Your card and materials will be presented to the President of the Board, who will call upon you at the appropriate time during the discussion of that agenda item.

At regular meetings, the board will follow this format for major agenda items:

- staff presentation
- preliminary board and staff discussion
- community participation
- board deliberation and decision, if appropriate

During study sessions and special meetings, this format may vary.

Board agendas are very full and time is limited. For that reason, we request that you speak only once on an item and that you limit your remarks either when addressing an agenda item or when speaking in the Open Forum to a maximum of three minutes. If numerous individuals request to speak on a particular item or in the Open Forum, the President of the Board may limit the total time allocated to that item, thereby reducing the time for each speaker. A citizen may request to place an item on the board agenda by submitting a written request and supporting information to the superintendent/principal ten days prior to the regularly scheduled meeting. The superintendent/principal, in consultation with the President of the Board, will determine at which upcoming regular board meeting the item will be scheduled. The person who requested the item will be allowed five minutes at the meeting to present the information to the board. Following this presentation, the board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.

6. INFORMATION SECTION

a. Calendar

(\*Indicates off campus events that the Superintendent/Principal is scheduled to attend.)

- Wed. 1/21 Susan Salcido visit
- Wed. 1/21 School Board Meeting
- Mon. 1/26- Fri. 1/30 School Kindness Week
- Tues. 1/27 \*SAC Meeting
- Fri 1/30 \*Curriculum Council Meeting
- Mon. 2/2- Fri. 2/6 Parent Conferences - Dismissal at 12:15
- Tues. 2/3 Coffee and Conversation (Safety Plan and LCAP)
- Tues. 2/10 - Wed. 2/11 Math Publishers Fair
- Tues. 2/10 \*Valley Superintendent's Meeting
- Mon. 2/16- Fri. 2/20 Mid-Winter Break
- Tues. 2/24 \*SAC Meeting
- Wed. 2/25 School Board Meeting

b. Board Members' Comments & Correspondence

c. PTA Report

d. Superintendent's Report

- Schools for Sound Finance Reports  
Weeks Ending: 12/18, 1/8

7. CORRESPONDENCE

The superintendent may share pertinent correspondence at this time.

- First Interim Financial Report Analysis and Recommendations Letter from SBCEO

8. CONSENT AGENDA

The board will be asked to approve all the following items by a single vote unless any member of the board or public requests an item be removed from the consent agenda and considered and discussed separately.

- a. Approval of Warrants
- 876816 – 876828 (12/12/25)  
878636 – 878646 (12/19/25)  
880103 – 880119 (01/09/26)

b. Approval of Certificated and Classified Payroll: December 30, 2025

c. Approval of Quarterly Report on Williams Uniform Complaints:  
October- December 2025 (no complaints)

Recommendation: Approve the Consent Agenda

9. ADMINISTRATIVE MATTERS

- a. Approval of Governing Board Resolution 2025/2026 #4 Delegation of Governing Board Powers/Duties

Recommendation: Approve Resolution 2025/2026 #4 Delegation of Governing Board Powers/Duties

10. BUSINESS MATTERS

- a. Review Current Board Report: Funds 01, 14, 17 & 25

b. Approval of the purchase of Chromebooks and licenses, quote from Converged for \$28,811.60  
Background: The PTA has offered to contribute \$12,000 toward this purchase. The current devices are no longer supporting Google which is our primary educational application. The devices will replace the devices for grades 3-6.

Recommendation: Approve the purchase of Chromebooks and licenses, quote from Converged for \$28,811.60

c. Approval of the MOU Agreement for Joint Operations of Educational Programs between Ballard School District and Solvang School District.

Background: For the past eight years, Ballard has maintained an MOU with Solvang School for the purpose of providing educational programs for our 7th and 8th grade students.

Recommendation: Approve the MOU Agreement for Joint Operations of Educational Programs between Ballard School District and Solvang School District.

d. Approval of Board Resolution 2025/2026 #3 – Annual Accounting of Developer Fees

Background: The board reviewed the resolution at the meeting on December 17, 2025. This is the second review.

Recommendation: Approval of Board Resolution 2025/2026 #3 – Annual Accounting of Developer Fees

11. FACILITIES

a. Discussion regarding the front white oak trees.

Background: Current tree is leaning and could be replaced.

b. Approval of a quote from Central City Tree Landscape for \$3,865 to remove mistletoe from the trees.

Background: Mistletoe is removed from the trees approximately every 5 years to maintain the health of the trees.

Recommendation: Approve the quote from Central City Tree Landscape for \$3,865 to remove mistletoe from the trees.

12. PERSONNEL MATTERS

a. Approval of Caroline Duggan as the after school drama director.

Recommendation: Approve Caroline Duggan as the after school drama director

13. STUDENT MATTERS

14. NEXT REGULAR BOARD MEETING

The next regular Board meeting will be held on Wednesday, February 25, 2026 at 4:00pm.

15. ADJOURNMENT

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees Of the District can be inspected at the following address during normal business hours:

**Ballard School Office  
2425 School Street  
Solvang, CA 93463. 805-688-4812**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Ballard School District may request assistance by contacting the district/school office, 2425 School Street, Solvang, CA 93463; telephone 805-688-4812; or fax 805-688-7325 at least 48 hours prior to the meeting.